



MICHELLE LUJAN GRISHAM  
Governor

DAVID R. SCRASE, M.D.  
Acting Cabinet Secretary

**(Upheld by IRF 8.2022)**

Date: August 11, 2022

To: Cruz Maria Rojas. Administrative Director

Provider: Grace Requires Understanding, Incorporated  
Address: 212 S, Main Street  
State/Zip: Las Cruces, New Mexico 88001

E-mail Address: [crojas@mygru.org](mailto:crojas@mygru.org)

Region: Southwest  
Routine Survey: January 14 – 28, 2022  
Verification Survey: July 18 – 29, 2022

Program Surveyed: Developmental Disabilities Waiver

Service Surveyed: Family Living, Customized In-Home Supports, Customized Community Supports

Survey Type: Verification

Team Leader: Sally Rel, MS, Healthcare Surveyor, Division of Health Improvement/Quality Management Bureau

Team Members: LeiLani Nava, MPH, Healthcare Surveyor, Division of Health Improvement/Quality Management Bureau

Dear Ms. Cruz Rojas;

The Division of Health Improvement/Quality Management Bureau has completed a Verification survey of the services identified above. The purpose of the survey was to determine compliance with your Plan of Correction submitted to DHI regarding the *Routine Survey on January 14 – 28, 2022*.

**Determination of Compliance:**

The Division of Health Improvement, Quality Management Bureau has determined your agency is in:

**Partial Compliance with Conditions of Participation Level Tags:** This determination is based on noncompliance with one to five (1 – 5) Condition of Participation Level Tags (*refer to Attachment D for details*). The attached QMB Report of Findings indicates Standard Level and Condition of Participation Level deficiencies identified and requires completion and implementation of a Plan of Correction.

The following tags are identified as Condition of Participation Level:

- Tag # 1A09 Medication Delivery Routine Medication Administration (***New / Repeat Findings***) (***Upheld by IRF***)
- Tag # 1A09.1 Medication Delivery PRN Medication Administration (***New / Repeat Findings***) (***Upheld by IRF***)

**DIVISION OF HEALTH IMPROVEMENT**  
5301 Central Avenue NE, Suite 400 • Albuquerque, New Mexico • 87108  
(505) 222-8623 • FAX: (505) 222-8661 • <https://nmhealth.org/about/dhi>



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Survey Report #: Q.23.3.DDW.D3861.3.VER.01.22.223

However, due to the new/repeat deficiencies your agency will be required to contact your DDSD Regional Office for technical assistance and follow up and complete the Plan of Correction document attached at the end of this report. Please respond to the Plan of Correction Coordinator within 10 business days of receipt of this letter.

**Plan of Correction:**

The attached Report of Findings identifies the new/repeat Standard Level deficiencies found during your agency's verification compliance review. You are required to complete and implement a Plan of Correction. Your agency has a total of 10 business days from the receipt of this letter. The Plan of Correction must include the following:

1. Evidence your agency has contacted your DDSD Regional Office for technical assistance;
2. A Plan of Correction detailing Quality Assurance/Quality Improvement processes to prevent your agency from receiving deficiencies in the future. Please use the format provided at the end of this report;
3. Documentation verifying that newly cited deficiencies have been corrected.

**Submission of your Plan of Correction:**

Please submit your agency's Plan of Correction and documentation verifying correction of survey deficiencies within 10 business days of receipt of this letter to the parties below:

1. **Quality Management Bureau, Attention: Plan of Correction Coordinator**  
5301 Central Ave. NE Suite 400, New Mexico 87108  
[MonicaE.Valdez@state.nm.us](mailto:MonicaE.Valdez@state.nm.us)
2. **Developmental Disabilities Supports Division Regional Office for region of service surveyed**

Failure to submit your POC within the allotted 10 business days may result in the imposition of a \$200 per day Civil Monetary Penalty until it is received, completed and/or implemented.

Please call the Plan of Correction Coordinator Monica Valdez at 505-273-1930 if you have questions about the Report of Findings or Plan of Correction. Thank you for your cooperation and for the work you perform.

Sincerely,

*Sally Rel, MS*

Sally Rel, MS  
Team Lead/Healthcare Surveyor  
Division of Health Improvement  
Quality Management Bureau

## Survey Process Employed:

Administrative Review Start Date:	July 18, 2022
Contact:	<b><u>Grace Requires Understanding, Incorporated</u></b> Cruz Maria Rojas, Administrative Director  <b><u>DOH/DHI/QMB</u></b> Sally Rel, MS Team Lead/Healthcare Surveyor
On-site Entrance Conference Date:	<i>Entrance conference was waived by provider</i>
Exit Conference Date:	July 29, 2022
Present:	<b><u>Grace Requires Understanding, Incorporated</u></b> Cruz Maria Rojas, Administrative Director Frank Villegas, Family Support Specialist / Trainer Noel Marquez, Program Manager Sharon DeSanto, Nurse Delilah Mason, Nurse Supervisor  <b><u>DOH/DHI/QMB</u></b> Sally Rel, MS Team Lead/Healthcare Surveyor Amanda Castaneda-Holguin, MPA Healthcare Surveyor Supervisor  <b><u>DDSD – SW Regional Office</u></b> Jacqueline Marquez, Social & Community Services Coordinator
Total Sample Size:	17  0 - Jackson Class Members 17 - Non-Jackson Class Members  13 - Family Living 4 - Customized In-Home Supports 8 - Customized Community Supports
Direct Support Personnel Records Reviewed	119 ( <i>Note: 1 DSP perform dual roles as Service Coordinator</i> )
Direct Support Personnel Interviewed during Routine Survey	24 ( <i>Note: Interviews conducted by video / phone due to COVID- 19 Public Health Emergency</i> )
Substitute Care/Respite Personnel Records Reviewed	55
Service Coordinator Records Reviewed	4 ( <i>Note: 1 Service Coordinator perform dual roles as DSP</i> )
Nurse Interview completed during Routine Survey	1
Administrative Processes and Records Reviewed:	<ul style="list-style-type: none"><li>• Medicaid Billing/Reimbursement Records for all Services Provided</li><li>• Accreditation Records</li><li>• Oversight of Individual Funds</li><li>• Individual Medical and Program Case Files, including, but not limited to:<ul style="list-style-type: none"><li>◦ Individual Service Plans</li></ul></li></ul>

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- Progress on Identified Outcomes
- Healthcare Plans
- Medication Administration Records
- Medical Emergency Response Plans
- Therapy Evaluations and Plans
- Healthcare Documentation Regarding Appointments and Required Follow-Up
- Other Required Health Information
- Internal Incident Management Reports and System Process / General Events Reports
- Personnel Files, including nursing and subcontracted staff
- Staff Training Records, Including Competency Interviews with Staff
- Agency Policy and Procedure Manual
- Caregiver Criminal History Screening Records
- Consolidated Online Registry/Employee Abuse Registry
- Human Rights Committee Notes and Meeting Minutes
- Quality Assurance / Improvement Plan

CC: Distribution List: DOH - Division of Health Improvement  
DOH - Developmental Disabilities Supports Division  
DOH - Office of Internal Audit  
HSD - Medical Assistance Division  
NM Attorney General's Office

## Attachment B

### Department of Health, Division of Health Improvement QMB Determination of Compliance Process

The Division of Health Improvement, Quality Management Bureau (QMB) surveys compliance of the Developmental Disabilities Waiver (DDW) standards and other state and federal regulations. For the purpose of the LCA / CI survey the CMS waiver assurances have been grouped into four (4) Service Domains: Plan of Care (ISP Implementation); Qualified Providers; Health, Welfare and Safety; and Administrative Oversight (note that Administrative Oversight listed in this document is not the same as the CMS assurance of Administrative Authority. Used in this context it is related to the agency's operational policies and procedures, Quality Assurance system and Medicaid billing and reimbursement processes.)

The QMB Determination of Compliance process is based on provider compliance or non-compliance with standards and regulations identified during the on-site survey process and as reported in the QMB Report of Findings. All areas reviewed by QMB have been agreed to by DDSD and DHI/QMB and are reflective of CMS requirements. All deficiencies (non-compliance with standards and regulations) are identified and cited as either a Standard level deficiency or a Condition of Participation level deficiency in the QMB Reports of Findings. All deficiencies require corrective action when non-compliance is identified.

Each deficiency in your Report of Findings has been predetermined to be a Standard Level Deficiency, a Condition of Participation Level Deficiency, if below 85% compliance or a non-negotiable Condition of Participation Level Deficiency. Your Agency's overall Compliance Determination is based on a Scope and Severity Scale which takes into account the number of Standard, and Condition Level Tags cited as well as the percentage of Individuals affected in the sample.

#### Conditions of Participation (CoPs)

CoPs are based on the Centers for Medicare and Medicaid Services, Home and Community-Based Waiver required assurances, in addition to the New Mexico Developmental Disability Waiver (DDW) Service Standards. The Division of Health Improvement (DHI), in conjunction with the Developmental Disability Support Division (DDSD), has identified certain deficiencies that have the potential to be a Condition of Participation Level, if the tag falls below 85% compliance based on the number of people affected. Additionally, there are what are called non-negotiable Conditions of Participation, regardless of if one person or multiple people are affected. In this context, a CoP is defined as an essential / fundamental regulation or standard, which when out of compliance directly affects the health and welfare of the Individuals served. If no deficiencies within a Tag are at the level of a CoP, it is cited as a Standard Level Deficiency.

***Service Domains and CoPs for Living Care Arrangements and Community Inclusion are as follows:***

**Service Domain: Service Plan: ISP Implementation** - *Services are delivered in accordance with the service plan, including type, scope, amount, duration and frequency specified in the service plan.*

**Potential Condition of Participation Level Tags, if compliance is below 85%:**

- **1A08.3** – Administrative Case File: Individual Service Plan / ISP Components
- **1A32** – Administrative Case File: Individual Service Plan Implementation
- **LS14** – Residential Service Delivery Site Case File (ISP and Healthcare Requirements)
- **IS14** – CCS / CIES Service Delivery Site Case File (ISP and Healthcare Requirements)

**Service Domain: Qualified Providers** - *The State monitors non-licensed/non-certified providers to assure adherence to waiver requirements. The State implements its policies and procedures for verifying that provider training is conducted in accordance with State requirements and the approved waiver.*

**Potential Condition of Participation Level Tags, if compliance is below 85%:**

- **1A20** - Direct Support Personnel Training
- **1A22** - Agency Personnel Competency
- **1A37** – Individual Specific Training

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**Non-Negotiable Condition of Participation Level Tags (one or more Individuals are cited):**

- **1A25.1** – Caregiver Criminal History Screening
- **1A26.1** – Consolidated On-line Registry Employee Abuse Registry

**Service Domain: Health, Welfare and Safety** - *The State, on an ongoing basis, identifies, addresses and seeks to prevent occurrences of abuse, neglect and exploitation. Individuals shall be afforded their basic human rights. The provider supports individuals to access needed healthcare services in a timely manner.*

**Potential Condition of Participation Level Tags, if compliance is below 85%:**

- **1A08.2** – Administrative Case File: Healthcare Requirements & Follow-up
- **1A09** – Medication Delivery Routine Medication Administration
- **1A09.1** – Medication Delivery PRN Medication Administration
- **1A15.2** – Administrative Case File: Healthcare Documentation (Therap and Required Plans)

**Non-Negotiable Condition of Participation Level Tags (one or more Individuals are cited):**

- **1A05** – General Requirements / Agency Policy and Procedure Requirements
- **1A07** – Social Security Income (SSI) Payments
- **1A09.2** – Medication Delivery Nurse Approval for PRN Medication
- **1A15** – Healthcare Coordination - Nurse Availability / Knowledge
- **1A31** – Client Rights/Human Rights
- **LS25.1** – Residential Requirements. (Physical Environment - Supported Living / Family Living / Intensive Medical Living)

## Attachment C

### Guidelines for the Provider Informal Reconsideration of Finding (IRF) Process

#### Introduction:

Throughout the QMB Survey process, surveyors are openly communicating with providers. Open communication means surveyors have clarified issues and/or requested missing information before completing the review through the use of the signed/dated “Document Request,” or “Administrative Needs,” etc. forms. Regardless, there may still be instances where the provider disagrees with a specific finding. Providers may use the following process to informally dispute a finding.

#### Instructions:

1. The Informal Reconsideration of the Finding (IRF) request must be received in writing to the QMB Bureau Chief **within 10 business days** of receipt of the final Report of Findings (**Note: No extensions are granted for the IRF**).
2. The written request for an IRF *must* be completed on the QMB Request for Informal Reconsideration of Finding form available on the QMB website: <https://nmhealth.org/about/dhi/cbp/irf/>
3. The written request for an IRF must specify in detail the request for reconsideration and why the finding is inaccurate.
4. The IRF request must include all supporting documentation or evidence.
5. If you have questions about the IRF process, email the IRF Chairperson, Valerie V. Valdez at [valerie.valdez@state.nm.us](mailto:valerie.valdez@state.nm.us) for assistance.

#### The following limitations apply to the IRF process:

- The written request for an IRF and all supporting evidence must be received within 10 business days.
- Findings based on evidence requested during the survey and not provided may not be subject to reconsideration.
- The supporting documentation must be new evidence not previously reviewed or requested by the survey team.
- Providers must continue to complete their Plan of Correction during the IRF process
- Providers may not request an IRF to challenge the sampling methodology.
- Providers may not request an IRF based on disagreement with the nature of the standard or regulation.
- Providers may not request an IRF to challenge the team composition.
- Providers may not request an IRF to challenge the DHI/QMB determination of compliance or the length of their DDSD provider contract.

A Provider forfeits the right to an IRF if the request is not received within 10 business days of receiving the report and/or does not include all supporting documentation or evidence to show compliance with the standards and regulations.

The IRF Committee will review the request; the Provider will be notified in writing of the ruling; no face-to-face meeting will be conducted.

When a Provider requests that a finding be reconsidered, it does not stop or delay the Plan of Correction process. **Providers must continue to complete the Plan of Correction, including the finding in dispute regardless of the IRF status.** If a finding is removed or modified, it will be noted and removed or modified from the Report of Findings. It should be noted that in some cases a Plan of Correction may be completed prior to the IRF process being completed. The provider will be notified in writing on the decisions of the IRF committee.

## QMB Determinations of Compliance

### **Compliance:**

The QMB determination of *Compliance* indicates that a provider has either no deficiencies found during a survey or that no deficiencies at the Condition of Participation Level were found. The agency has obtained a level of compliance such that there is a minimal potential for harm to individuals' health and safety. To qualify for a determination of *Compliance*, the provider must have received no Conditions of Participation Level Deficiencies and have a minimal number of Individuals on the sample affected by the findings indicated in the Standards Level Tags.

### **Partial-Compliance with Standard Level Tags:**

The QMB determination of *Partial-Compliance with Standard Level Tags* indicates that a provider is in compliance with all Condition of Participation Level deficiencies but is out of compliance with a certain percentage of Standard Level deficiencies. This partial-compliance, if not corrected, may result in a negative outcome or the potential for more than minimal harm to individuals' health and safety. There are two ways to receive a determination of Partial Compliance with Standard Level Tags:

1. Your Report of Findings includes 16 or fewer Standards Level Tags with between 75% and 100% of the survey sample affected in any tag.
2. Your Report of Findings includes 17 or more Standard Level Tags with between 50% to 74% of the survey sample affected in any tag.

### **Partial-Compliance with Standard Level Tags and Condition of Participation Level Tags:**

The QMB determination of *Partial-Compliance with Standard Level Tags and Condition of Participation Level Tags* indicates that a provider is out of compliance with one to five (1 – 5) Condition of Participation Level Tags. This partial-compliance, if not corrected, may result in a serious negative outcome or the potential for more than minimal harm to individuals' health and safety.

### **Non-Compliance:**

The QMB determination of *Non-Compliance* indicates a provider is significantly out of compliance with both Standard Level deficiencies and Conditions of Participation level deficiencies. This non-compliance, if not corrected, may result in a serious negative outcome or the potential for more than minimal harm to individuals' health and safety. There are three ways an agency can receive a determination of Non-Compliance:

1. Your Report of Findings includes 17 or more total Tags with 0 to 5 Condition of Participation Level Tags with 75% to 100% of the survey sample affected in any Condition of Participation Level tag.
2. Your Report of Findings includes any amount of Standard Level Tags with 6 or more Condition of Participation Level Tags.



Compliance Determination	Weighting						
	LOW		MEDIUM			HIGH	
Total Tags:	up to 16	17 or more	up to 16	17 or more	Any Amount	17 or more	Any Amount
	and	and	and	and	And/or	and	And/or
COP Level Tags:	0 COP	0 COP	0 COP	0 COP	1 to 5 COP	0 to 5 CoPs	6 or more COP
	and	and	and	and		and	
Sample Affected:	0 to 74%	0 to 49%	75 to 100%	50 to 74%		75 to 100%	
<b>“Non-Compliance”</b>						17 or more Total Tags with 75 to 100% of the Individuals in the sample cited in any CoP Level tag.	Any Amount of Standard Level Tags and 6 or more Conditions of Participation Level Tags.
<b>“Partial Compliance with Standard Level tags and Condition of Participation Level Tags”</b>					Any Amount Standard Level Tags, plus 1 to 5 Conditions of Participation Level tags.		
<b>“Partial Compliance with Standard Level tags”</b>			up to 16 Standard Level Tags with 75 to 100% of the individuals in the sample cited in any tag.	17 or more Standard Level Tags with 50 to 74% of the individuals in the sample cited any tag.			
<b>“Compliance”</b>	Up to 16 Standard Level Tags with 0 to 74% of the individuals in the sample cited in any tag.	17 or more Standard Level Tags with 0 to 49% of the individuals in the sample cited in any tag.					

**Agency:** Grace Requires Understanding, Incorporated - Southwest Region  
**Program:** Developmental Disabilities Waiver  
**Service:** Family Living, Customized In-Home Supports, Customized Community Supports  
**Survey Type:** Verification  
**Routine Survey:** January 14 – 28, 2022  
**Verification Survey:** July 18 – 29, 2022

Standard of Care	Routine Survey Deficiencies January 14 – 28, 2022	Verification Survey New and Repeat Deficiencies July 18 – 29, 2022
<p><b>Service Domain: Health and Welfare</b> – The state, on an ongoing basis, identifies, addresses, and seeks to prevent occurrences of abuse, neglect, and exploitation. Individuals shall be afforded their basic human rights. The provider supports individuals to access needed healthcare services in a timely manner.</p>		
<p><b>Tag # 1A09 Medication Delivery Routine Medication Administration (Upheld by IRF)</b></p>	<p><b>Condition of Participation Level Deficiency</b></p>	<p><b>Condition of Participation Level Deficiency</b></p>
<p>Developmental Disabilities (DD) Waiver Service Standards 2/26/2018; Re-Issue: 12/28/2018; Eff 1/1/2019</p> <p><b>Chapter 20: Provider Documentation and Client Records 20.6 Medication Administration Record (MAR):</b> A current Medication Administration Record (MAR) must be maintained in all settings where medications or treatments are delivered. Family Living Providers may opt not to use MARs if they are the sole provider who supports the person with medications or treatments. However, if there are services provided by unrelated DSP, ANS for Medication Oversight must be budgeted, and a MAR must be created and used by the DSP. Primary and Secondary Provider Agencies are responsible for:</p> <ol style="list-style-type: none"> <li>1. Creating and maintaining either an electronic or paper MAR in their service setting. Provider Agencies may use the MAR in Therap but are not mandated to do so.</li> <li>2. Continually communicating any changes about medications and treatments between Provider Agencies to assure health and safety.</li> <li>7. Including the following on the MAR:             <ol style="list-style-type: none"> <li>a. The name of the person, a transcription of the physician's or licensed health care provider's orders including the brand and generic names for all ordered routine and PRN medications or treatments, and the</li> </ol> </li> </ol>	<p>After an analysis of the evidence, it has been determined there is a significant potential for a negative outcome to occur.</p> <p>Medication Administration Records (MAR) were reviewed for December 2021.</p> <p>Based on record review, 6 of 9 individuals had Medication Administration Records (MAR), which contained missing medications entries and/or other errors:</p> <p>Individual #1 December 2021 Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Victoza 1.8 IUS (1 time daily)</li> <li>• Novolog Flex Pen 100 unit (3 times daily)</li> <li>• Calcium 600 vit D3 (1 time daily)</li> <li>• Aspirin 81 mg (1 time daily)</li> <li>• Tamsulosin HCL 0.4 mg (2 times daily)</li> <li>• Metoprolol Succinate 50 mg (1 time daily)</li> </ul>	<p><b>New / Repeat Findings:</b></p> <p>After an analysis of the evidence, it has been determined there is a significant potential for a negative outcome to occur.</p> <p>Medication Administration Records (MAR) were reviewed for June 2022.</p> <p>Based on record review, 3 of 8 individuals had Medication Administration Records (MAR), which contained missing medications entries and/or other errors:</p> <p>Individual #4 June 2022 Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Source Natural Daily Essential Enzymes 500mg (1 time daily)</li> <li>• Zyrtec 10mg (1 time daily)</li> <li>• Multi-vitamin (1 time daily)</li> <li>• Zinc 50mg (1 time daily)</li> </ul>

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<p>diagnoses for which the medications or treatments are prescribed;</p> <p>b. The prescribed dosage, frequency and method or route of administration; times and dates of administration for all ordered routine or PRN prescriptions or treatments; over the counter (OTC) or “comfort” medications or treatments and all self-selected herbal or vitamin therapy;</p> <p>c. Documentation of all time limited or discontinued medications or treatments;</p> <p>d. The initials of the individual administering or assisting with the medication delivery and a signature page or electronic record that designates the full name corresponding to the initials;</p> <p>e. Documentation of refused, missed, or held medications or treatments;</p> <p>f. Documentation of any allergic reaction that occurred due to medication or treatments; and</p> <p>g. For PRN medications or treatments:</p> <p>i. instructions for the use of the PRN medication or treatment which must include observable signs/symptoms or circumstances in which the medication or treatment is to be used and the number of doses that may be used in a 24-hour period;</p> <p>ii. clear documentation that the DSP contacted the agency nurse prior to assisting with the medication or treatment, unless the DSP is a Family Living Provider related by affinity of consanguinity; and</p> <p>iii. documentation of the effectiveness of the PRN medication or treatment.</p> <p><b>Chapter 10 Living Care Arrangements</b>  <b>10.3.4 Medication Assessment and Delivery:</b>  Living Supports Provider Agencies must support and comply with:</p> <p>1. the processes identified in the DDSD AWMD</p>	<ul style="list-style-type: none"> <li>• Fish Oil 1000 mg (3 times daily)</li> <li>• Zolpidem Tartrate 5 mg (1 time daily)</li> <li>• Naproxen 500 mg (2 times daily)</li> <li>• Acetaminophen 650 mg (2 times daily)</li> <li>• Ondansetron ODT 8 mg (2 times daily)</li> <li>• Clotrimazole-Betamethasone 1-0.05 (2 times daily)</li> </ul> <p>Individual #2  December 2021  Medication Administration Records contain the following medications. No Physician’s Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Insulin Lantus 12 Units (1 time daily)</li> <li>• Divalproex 125 mg (1 time daily)</li> <li>• Levothyroxine 0.05 mg (1 time daily)</li> <li>• Vitamin D 50,000 IU (1 time week)</li> </ul> <p>Individual #4  December 2021  Medication Administration Records contain the following medications. No Physician’s Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Source Naturals Daily Essential Enzymes 500mg (1 time daily)</li> <li>• Zyrtec 10 mg (1 time daily)</li> <li>• Multivitamin gummies (2 times daily)</li> <li>• Bio Zinc 15 mg (1 time daily)</li> <li>• Glucosamine &amp; Chondroitin 1500mg &amp; 1200mg (2 times daily)</li> </ul>	<ul style="list-style-type: none"> <li>• Glucosamine &amp; Chondroitin 1500mg &amp; 122mg (1 time daily)</li> <li>• Power Gummies (1 time daily)</li> <li>• Omega 3 Fish Oil 4080mg, EPA 1200mg, DHA900 mg-3 (2 times daily)</li> <li>• Oxygen 2L (Continuous when sleeping)</li> <li>• Aspirin 81mg (1 time daily)</li> <li>• Vitamin D3 5,000 IU (1 time daily)</li> <li>• Famotidine 20mg (1 time daily)</li> </ul> <p>Individual #11  June 2022  Medication Administration Records contain the following medications. No Physician’s Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Fluticasone Propionate Nasal Spray 50mcg (2 Times daily)</li> <li>• Aspirin 81 mg (1time daily)</li> <li>• Vitamin D3 125mcg (1time daily)</li> <li>• Fish Oil 1200mg (1time daily)</li> <li>• CO Q10 100mg (1time daily)</li> <li>• Red Rice Yeast 600mg (1 time daily)</li> </ul> <p>Individual #15  June 2022  Medication Administration Records contain the following medications. No Physician’s Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Happy MPS Progesterone Cream(1 time daily for 3 weeks, off for 1 week)</li> </ul>
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<p>training;  2. the nursing and DSP functions identified in the Chapter 13.3 Part 2- Adult Nursing Services;  3. all Board of Pharmacy regulations as noted in Chapter 16.5 Board of Pharmacy; and  4. documentation requirements in a Medication Administration Record (MAR) as described in Chapter 20.6 Medication Administration Record (MAR).</p> <p><b>NMAC 16.19.11.8 MINIMUM STANDARDS:</b>  A. MINIMUM STANDARDS FOR THE DISTRIBUTION, STORAGE, HANDLING AND RECORD KEEPING OF DRUGS:  (d) The facility shall have a Medication Administration Record (MAR) documenting medication administered to residents, <b>including over-the-counter medications.</b> This documentation shall include:  (i) Name of resident;  (ii) Date given;  (iii) Drug product name;  (iv) Dosage and form;  (v) Strength of drug;  (vi) Route of administration;  (vii) How often medication is to be taken;  (viii) Time taken and staff initials;  (ix) Dates when the medication is discontinued or changed;  (x) The name and initials of all staff administering medications.</p> <p><b>Model Custodial Procedure Manual</b>  <b>D. Administration of Drugs</b>  Unless otherwise stated by practitioner, patients will not be allowed to administer their own medications. Document the practitioner's order authorizing the self-administration of medications.</p> <p>All PRN (As needed) medications shall have complete detail instructions regarding the administering of the medication. This shall include:</p>	<ul style="list-style-type: none"> <li>• Vita fusion Power C Gummies (2 times daily)</li> <li>• Lisinopril 5mg (2 times daily)</li> <li>• Fluticasone Propionate Nasal spray 50mcg (2 times daily)</li> <li>• Fluticasone Prop &amp; Salmeterol inhalation powder 113mcg / 14mcg (2 times daily)</li> <li>• Omega 3 fish oil, EPA, DHA 4080 mg, 1200 mg, 900mg (3 times daily)</li> <li>• Oxygen 2L (Continuous when sleeping)</li> <li>• Aspirin 81 mg (1 time daily)</li> <li>• Vitamin D3 5000IU (1 time daily)</li> <li>• Pravastatin 10 mg (1 time daily)</li> <li>• Famotidine 20 mg (1 time daily)</li> <li>• Montelukast 10mg (1 time daily)</li> <li>• Cod Liver oil 650 mg (1 time daily)</li> <li>• Fluconazole 150mg (1 time daily)</li> </ul> <p>Individual #11  December 2021  Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Levothyroxine 0.05mg (1 time daily)</li> <li>• Ketotifen fumarate 0.035% (2 times daily)</li> <li>• Fluticasone Propionate Nasal Spray 50mcg (1 time daily)</li> </ul>	<ul style="list-style-type: none"> <li>• Active PK 50mg (1 time daily)</li> <li>• Benefiber 3g (1 time daily)</li> <li>• Bone Care 1000mg Calcium 100 IU Vitamin (2 times daily)</li> <li>• Multivitamin w/Minerals (2 times daily)</li> <li>• Niacin 500mg (1 time daily)</li> <li>• Omega 3 650mg (1 time daily)</li> <li>• Restore 5ml (1 time daily)</li> <li>• Vitamin C 500mg (2 times daily)</li> </ul> <p><i>(Findings for Individuals #4, 11, 15 were upheld by the IRF).</i></p>
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<ul style="list-style-type: none"> <li>➤ symptoms that indicate the use of the medication,</li> <li>➤ exact dosage to be used, and</li> <li>➤ the exact amount to be used in a 24-hour period.</li> </ul>	<ul style="list-style-type: none"> <li>• Aspirin 81mg (1 time daily)</li> <li>• Vitamin D3 125mcg (1 time daily)</li> <li>• Oxygen 2 liters (while sleeping)</li> <li>• Fish Oil 1200mg 3 soft gels (1 time daily)</li> <li>• CO Q10 100mg 2 soft gels (1 time daily)</li> <li>• Red Rick Yeast 600mg 2 soft gels (1 time daily)</li> <li>• Atrovastin 40mg (1 time daily)</li> </ul> <p>Individual #12 December 2021 Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Ferrous Sulfate 325 mg (1 time daily)</li> <li>• Vitamin D2 50,000U (1 time daily)</li> </ul> <p>Individual #15 December 2021 Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Fiber powder 3 grams (1 time daily)</li> <li>• Restore</li> <li>• Multivitamin W Mineral (2 times daily)</li> <li>• Vitamin C 500mg (2 times daily)</li> <li>• Bone care capsule (2 times daily)</li> <li>• Progesterone cream (1 time daily) <i>not to use first 7 days of the month</i></li> <li>• Levothyroxine 50 mcg (1 time daily)</li> </ul>	
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- Niacin 500 mg (1 time daily)
- Omega 3/650 mg liquid (1 time daily)

Tag # 1A09.1 Medication Delivery PRN Medication Administration <i>(Upheld by IRF)</i>	Condition of Participation Level Deficiency	Condition of Participation Level Deficiency
<p>Developmental Disabilities (DD) Waiver Service Standards 2/26/2018; Re-Issue: 12/28/2018; Eff 1/1/2019</p> <p><b>Chapter 20: Provider Documentation and Client Records 20.6 Medication Administration Record (MAR):</b> A current Medication Administration Record (MAR) must be maintained in all settings where medications or treatments are delivered. Family Living Providers may opt not to use MARs if they are the sole provider who supports the person with medications or treatments. However, if there are services provided by unrelated DSP, ANS for Medication Oversight must be budgeted, and a MAR must be created and used by the DSP. Primary and Secondary Provider Agencies are responsible for:</p> <ol style="list-style-type: none"> <li>1. Creating and maintaining either an electronic or paper MAR in their service setting. Provider Agencies may use the MAR in Therap but are not mandated to do so.</li> <li>2. Continually communicating any changes about medications and treatments between Provider Agencies to assure health and safety. <ol style="list-style-type: none"> <li>7. Including the following on the MAR: <ol style="list-style-type: none"> <li>a. The name of the person, a transcription of the physician's or licensed health care provider's orders including the brand and generic names for all ordered routine and PRN medications or treatments, and the diagnoses for which the medications or treatments are prescribed;</li> <li>b. The prescribed dosage, frequency and method or route of administration; times and dates of administration for all ordered routine or PRN prescriptions or treatments; over the counter (OTC) or "comfort" medications or treatments and all self-selected herbal or vitamin therapy;</li> <li>c. Documentation of all time limited or discontinued medications or treatments;</li> <li>d. The initials of the individual administering</li> </ol> </li> </ol> </li> </ol>	<p>After an analysis of the evidence, it has been determined there is a significant potential for a negative outcome to occur.</p> <p>Medication Administration Records (MAR) were reviewed for the months of December 2021.</p> <p>Based on record review, 5 of 9 individuals had PRN Medication Administration Records (MAR), which contained missing elements as required by standard:</p> <p>Individual #1 December 2021 Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Acetaminophen 325 or 500 mg (PRN)</li> <li>• Ibuprophen 200mg (PRN)</li> <li>• Pink Bismuth (PRN)</li> <li>• Sore Throat Spray (PRN)</li> <li>• Milk of Magnesia (PRN)</li> <li>• Bengay/Aspercreme (PRN)</li> <li>• Saline Nasal Spray (PRN)</li> <li>• Dextromethorphan and Guaifenesin (PRN)</li> <li>• Sunscreen SPF 30, 40, 50 (PRN)</li> <li>• Antibiotic ointment (PRN)</li> <li>• Vicks Vapor Rub (PRN)</li> <li>• Calcium Carbonate/Magnesium Carbonate (PRN)</li> </ul>	<p><b>New / Repeat Findings:</b></p> <p>After an analysis of the evidence, it has been determined there is a significant potential for a negative outcome to occur.</p> <p>Based on record review, 2 of 8 individuals had Medication Administration Records (MAR), which contained missing physician orders:</p> <p>Individual #4 June 2022 Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Albuterol Sulfate 50mcg (PRN)</li> <li>• Albuterol Sulfate Solution 2.5 mg/3ml (PRN)</li> </ul> <p>Individual #11 June 2022 Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>• Albuterol Sulfate Inhalation Sol 2.5 mg/3 ml (PRN)</li> <li>• Ibuprofen 600mg (PRN)</li> </ul> <p><i>(Findings for Individuals #4 and 11 were upheld by the IRF).</i></p>

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<p>or assisting with the medication delivery and a signature page or electronic record that designates the full name corresponding to the initials;</p> <p>e. Documentation of refused, missed, or held medications or treatments;</p> <p>f. Documentation of any allergic reaction that occurred due to medication or treatments; and</p> <p>g. For PRN medications or treatments:</p> <p>i. instructions for the use of the PRN medication or treatment which must include observable signs/symptoms or circumstances in which the medication or treatment is to be used and the number of doses that may be used in a 24-hour period;</p> <p>ii. clear documentation that the DSP contacted the agency nurse prior to assisting with the medication or treatment, unless the DSP is a Family Living Provider related by affinity of consanguinity; and</p> <p>iii. documentation of the effectiveness of the PRN medication or treatment.</p> <p><b>Chapter 10 Living Care Arrangements</b>  <b>10.3.4 Medication Assessment and Delivery:</b>  Living Supports Provider Agencies must support and comply with:</p> <ol style="list-style-type: none"> <li>the processes identified in the DDSD AWMD training;</li> <li>the nursing and DSP functions identified in the Chapter 13.3 Part 2- Adult Nursing Services;</li> <li>all Board of Pharmacy regulations as noted in Chapter 16.5 Board of Pharmacy; and</li> <li>documentation requirements in a Medication Administration Record (MAR) as described in Chapter 20.6 Medication Administration Record (MAR).</li> </ol>	<p>Individual #2  December 2021  Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>Aspercreme (PRN)</li> <li>Children's Sudafed Nasal Decongestant 10 ml (PRN)</li> <li>Children's Ibuprofen Liquid 15 ml (PRN)</li> <li>Insulin Humalog Sliding Scale (PRN)</li> </ul> <p>Individual #4  December 2021  Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:</p> <ul style="list-style-type: none"> <li>Albuterol Sulfate 90 mcg (PRN)</li> <li>Albuterol Sulfate Inhalation Sol 2.5 mg (PRN)</li> <li>Acetaminophen 325 or 500 mg (PRN)</li> <li>Ibuprophen 200 mg (PRN)</li> <li>Pink Bismuth (PRN)</li> <li>Sore Throat spray (PRN)</li> <li>Milk of Magnesia (PRN)</li> <li>Bengay / Asper crème (PRN)</li> <li>Saline Nasal spray (PRN)</li> <li>Dextromethorphan and Guaifenesin (PRN)</li> <li>Sunscreen SPF 30, 40, 50 (PRN)</li> </ul>	
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- Antibiotic Ointment (PRN)
- Vicks Vapor Rub (PRN)

Individual #11  
December 2021

Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:

- Albuterol Sulfate Inhalation Sol 2.5 Asthma/Allergies (PRN)
- Tylenol 325mg (PRN)
- Ibuprophen 600mg (PRN)

Individual #12  
December 2021

Medication Administration Records contain the following medications. No Physician's Orders were found for the following medications:

- Zyrtec 10mg (PRN)
- Magnesium Citrate Constipation Oral (PRN)
- Pepto Bismol (PRN)

Standard of Care	Routine Survey Deficiencies January 14 – 28, 2022	Verification Survey New and Repeat Deficiencies July 18 – 29, 2022
<b>Service Domain: Service Plans: ISP Implementation</b> – Services are delivered in accordance with the service plan, including type, scope, amount, duration and frequency specified in the service plan.		
Tag # 1A08 Administrative Case File (Other Required Documents)	Standard Level Deficiency	COMPLETE
Tag # 1A08.3 Administrative Case File: Individual Service Plan / ISP Components	Condition of Participation Level Deficiency	COMPLETE
Tag # 1A08.1 Administrative and Residential Case File: Progress Notes	Standard Level Deficiency	COMPLETE
Tag # 1A32 Administrative Case File: Individual Service Plan Implementation	Standard Level Deficiency	COMPLETE
Tag # 1A32.1 Administrative Case File: Individual Service Plan Implementation (Not Completed at Frequency)	Standard Level Deficiency	COMPLETE
<b>Service Domain: Qualified Providers</b> – The State monitors non-licensed/non-certified providers to assure adherence to waiver requirements. The State implements its policies and procedures for verifying that provider training is conducted in accordance with State requirements and the approved waiver.		
Tag # 1A22 Agency Personnel Competency	Condition of Participation Level Deficiency	COMPLETE
Tag # 1A26 Consolidated On-line Registry Employee Abuse Registry	Standard Level Deficiency	COMPLETE
Tag # 1A37 Individual Specific Training	Standard Level Deficiency	COMPLETE
Tag # 1A43.1 General Events Reporting: Individual Reporting	Standard Level Deficiency	COMPLETE
<b>Service Domain: Health and Welfare</b> – The state, on an ongoing basis, identifies, addresses and seeks to prevent occurrences of abuse, neglect and exploitation. Individuals shall be afforded their basic human rights. The provider supports individuals to access needed healthcare services in a timely manner.		
Tag # 1A08.2 Administrative Case File: Healthcare Requirements & Follow-up	Condition of Participation Level Deficiency	COMPLETE
Tag # 1A03 Continuous Quality Improvement System & Key Performance Indicators (KPIs)	Standard Level Deficiency	COMPLETE
Tag # 1A09.0 Medication Delivery Routine Medication Administration	Standard Level Deficiency	COMPLETE
Tag # 1A15.2 Administrative Case File: Healthcare Documentation (Therap and Required Plans)	Condition of Participation Level Deficiency	COMPLETE
Tag # LS06 Family Living Requirements	Standard Level Deficiency	COMPLETE
<b>Service Domain: Medicaid Billing/Reimbursement</b> – State financial oversight exists to assure that claims are coded and paid for in accordance with the reimbursement methodology specified in the approved waiver.		
Tag # IS30 Customized Community Supports Reimbursement	Standard Level Deficiency	COMPLETE

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<b>Tag # LS27 Family Living Reimbursement</b>	<b>Standard Level Deficiency</b>	<b>COMPLETE</b>
<b>Tag #IH32 Customized In-Home Supports Reimbursement</b>	<b>Standard Level Deficiency</b>	<b>COMPLETE</b>

	Verification Survey Plan of Correction, On-going QA/QI and Responsible Party	Completion Due
<p><b>Tag # 1A09 Medication Delivery Routine Medication Administration</b></p>	<p><b>Provider:</b>  State your Plan of Correction for the deficiencies cited in <b>this tag</b> here <i>(How is the deficiency going to be corrected? This can be specific to each deficiency cited or if possible an overall correction?):</i> →</p> <p><b>Provider:</b>  Enter your <b>ongoing</b> Quality Assurance/Quality Improvement processes as it related to <b>this tag</b> number here <i>(What is going to be done? How many individuals is this going to affect? How often will this be completed? Who is responsible? What steps will be taken if issues are found?):</i> →</p>	
<p><b>Tag # 1A09.1 Medication Delivery PRN Medication Administration</b></p>	<p><b>Provider:</b>  State your Plan of Correction for the deficiencies cited in <b>this tag</b> here <i>(How is the deficiency going to be corrected? This can be specific to each deficiency cited or if possible an overall correction?):</i> →</p> <p><b>Provider:</b>  Enter your <b>ongoing</b> Quality Assurance/Quality Improvement processes as it related to <b>this tag</b> number here <i>(What is going to be done? How many individuals is this going to affect? How often will this be completed? Who is responsible? What steps will be taken if issues are found?):</i> →</p>	



MICHELLE LUJAN GRISHAM  
Governor

DAVID R. SCRASE, M.D.  
Acting Cabinet Secretary

Date: September 13, 2022

To: Cruz Maria Rojas. Administrative Director

Provider: Grace Requires Understanding, Incorporated  
Address: 212 S, Main Street  
State/Zip: Las Cruces, New Mexico 88001

E-mail Address: [crojas@mygru.org](mailto:crojas@mygru.org)

Region: Southwest  
Routine Survey: January 14 – 28, 2022  
Verification Survey: July 18 – 29, 2022

Program Surveyed: Developmental Disabilities Waiver

Service Surveyed: Family Living, Customized In-Home Supports, Customized Community Supports

Survey Type: Verification

Dear Ms. Rojas:

The Division of Health Improvement/Quality Management Bureau has received, reviewed and approved the supporting documents you submitted for your Plan of Correction. The documents you provided verified that all previously cited survey Deficiencies have been corrected.

**The Plan of Correction process is now complete.**

**Furthermore, your agency is now determined to be in Compliance with all Conditions of Participation.**

To maintain ongoing compliance with standards and regulations, continue to use the Quality Assurance (self-auditing) processes you described in your Plan of Correction.

Consistent use of these Quality Assurance processes will enable you to identify and promptly respond to problems, enhance your service delivery, and result in fewer deficiencies cited in future QMB surveys.

Thank you for your cooperation with the Plan of Correction process, for striving to come into compliance with standards and regulations, and for helping to provide the health, safety and personal growth of the people you serve.



Sincerely,

*Monica Valdez, BS*

Monica Valdez, BS  
Healthcare Surveyor Advanced/Plan of Correction Coordinator  
Quality Management Bureau/DHI

Q.23.3.DDW.D3861.3.VER.09.22.256