

DDW Therapy Update

December 2021



DDSD Clinical Services Bureau

<https://www.nmhealth.org/about/ddsd/pgsv/clinical>

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Greetings from Betsy at CSB

It is hard to believe that we are deep into December and over 20 months into COVID-19. To say that this has been a “difficult time” is an understatement. However, DD Waiver therapists and nurses have never been more committed, persistent, or creative. Your “gift” of maintaining and providing quality care for people with disabilities is incredible. Please accept my sincere gratitude.

I wish you all the happiest of Holidays with your friends and loved ones. Stay safe and we will see you in 2022!

Betsy

Please note: This *DDW Therapy Update* is current as of the time of release. Therapists and readers are expected to follow the latest DDSD guidance available.

Therapy Consultants ‘Drop In’ Office Hours

- all disciplines welcome
- join whenever you can

Questions about DSP trainings? Current COVID-19 guidance/mask requirements? CARMP strategies?

Zoom Meeting ID: 979 5695 8455 Passcode: office
<https://zoom.us/j/97956958455?pwd=SmZ1STZ3WTJCMGtWY3poV2pFU3lOZz09>

breakout rooms available for client specific issues

Weds Jan 19th 3:30 - 5pm

Fri. Feb. 25th 9 – 10:30am

Specialty Seating Clinic (SSC)

Virtual Office Hours

2nd Tuesday each month

Tuesday, Jan 11th
4:00-5:00pm

Hosted by Scott Hubbard, MPT, and Jason Lavy, SSC Manager

NOTICE: All provider agencies that receive this publication are **REQUIRED** to distribute this update in a timely manner to **ALL** therapy practitioners and/or case managers contracted or employed by your agency.

Thank you for all you do!



New DDSD CARMP Template !! Coming in January !!

Incorporates IDDSI terminology

- Online IDDSI Toolkit for DDW therapists
- “All About IDDSI” Info sessions
- Detailed CARMP Template instructions and support
- DSP training guidance
- Training Webinar
- Monthly information meetings and drop-in sessions

What can I do to get ready?

Familiarize yourself

- Visit the website IDDSI.org
- See the available resources
 - consumer handouts
 - testing methods information

Want even more?? Check out:

- The IDDSI App
- IDDSI YouTube

COMING SOON!



Please contact Demarre Sanchez, SLP Consultant, to discuss the IDDSI framework

2021 DDW Standards – Highlights for Therapists

- ARM and PA trainings are now required within 180 days of hire
- Annual Reports
 - must include goal progress in comparison to baseline from TDF
 - must not include new/proposed goals or objectives
- Reviewed or revised WDSIs are now due 2 weeks prior to ISP start
- Annual WDSI training is now required within 30 days of ISP start date (*effective for ISP dates on or after 1/15/22*)
- Fading of therapy services is required to be considered for all disciplines on an annual basis
- Telehealth/remote services are allowable
- *Also note:* revisions throughout Standards emphasize collaboration and communication within the IDT and with all provider agencies

See [CSB Therapy Services Page](#) for more information

Therapy Webinars section:

- Therapy Update session recording and PPT slides
- Therapy Update Q&A and Crosswalk

Assistive Technology section:

- Updated DDW (Budget-Based) and General AT Fund application forms and instructions
- Budget-Based Fund increased to a maximum of \$500 (including 15% purchasing agent fee) **Note:** Appendix K funds are no longer available.
- *Reminder:* always use a current SFOC <http://sfoc.health.state.nm.us/>



Scan QR code or click link to go directly to the **CSB Therapy Services Page**

<https://www.nmhealth.org/about/ddsd/pgsv/clinical/therapy/>

New DDSD required course
(on-demand recording)

Introduction to Waivers

<http://www.cdd.unm.edu/other-disability-programs/disability-health-policy/ddsd-courses/intro-to-waivers.html>

COVID-19 Resources

Notified of possible exposure to a COVID positive individual?

Need quarantine or return to work requirements?

- Please refer to the current **Policies for the Prevention and Control of COVID-19 in NM** found here <https://cv.nmhealth.org/ovid-safe-practices/> see pp. 12-14 for workplace guidance
- Visit the NM CV site at <https://cv.nmhealth.org/> for more specific information

Having trouble receiving DME orders or getting repairs done?

Please complete a RORA using these timelines:

- Durable Medical Equipment (DME) and Assistive Technology/Augmentative Communication devices *not received within 150 days*
- DME repair/modification *not completed within 60 days*

FYI: A RORA may also be submitted if:

- Therapy documentation is not submitted on time
- Therapy assessments do not begin within 30 days of receipt of the SFOC

The Regional Office Request for Assistance (RORA) form and instructions can be accessed on the DDSD website: [Regional Offices \(nmhealth.org\)](https://www.nmhealth.org/RegionalOffices)

OT and PT coverage needed in and around Gallup, Las Vegas, and Mora!

If you or your agency are looking to expand your caseload, please contact Felicia Vidro for more information!

Felicia.Vidro@state.nm.us

Important: Bedrail Recall

A recall has been issued for certain types of bedrails due to recent deaths from entrapment and asphyxiation.

- Please refer to the following website for more information: [Drive DeVilbiss Healthcare Recalls Adult Portable Bed Rails After Two Deaths; Entrapment and Asphyxiation Hazards | CPSC.gov](https://www.cpsc.gov/DriveDeVilbissHealthcareRecallsAdultPortableBedRailsAfterTwoDeathsEntrapmentandAsphyxiationHazards)
- Please check the types of bedrails being used by the people you serve to find any that might be on this recall list and remove them immediately.



CSB Trainings

ALL TRAININGS
ARE
ONLINE UNTIL
FURTHER
NOTICE

Please see
the [Clinical
Services
Training:
Therapist
Training
Requirements](#)
to learn more
about the
training
requirements for
all therapists

Live stream, online trainings	(not recorded)	upcoming 2022 dates
Aspiration Risk Management	9:00am -4:30pm	1/14, 3/11, 5/6, 6/10, 7/15
Participatory Approach	9:00am -4:30pm	1/6, 2/15, 3/25, 4/27, 6/14

Pre-register for on-line trainings at: <https://ddsdtrain.cdd.unm.edu/Calendar.aspx>
Please use your own email when registering to ensure you get the meeting link and documents

Other trainings required for Therapists

Introduction to Waivers *new	DDSD CDD Online Courses (available anytime) http://www.cdd.unm.edu/other-disability-programs/disability-health-policy/ddsd-courses/index.html
Person-Centered Planning for Therapists	
Subtle Signs of Illness and Injury formerly 'Indications of Illness and Injury'	
ANE REFRESHER Training 'ANE Awareness'	
Effective Individual Specific Training Techniques - "EIST-Live Stream" (not the Effective Trainer Techniques Part 1 course)	not recorded – see training calendar for dates https://ddsdtrain.cdd.unm.edu/Calendar.aspx
ANE Training DOH – Live Stream Course	
<i>Note:</i> All versions of the DOH - ANE courses will count during the COVID-19 PHE	

Clinical Services Bureau Contact Information

Elizabeth Finley Bureau Chief Elizabeth.Finley@state.nm.us	Iris Clevenger MFW and Insurance support Iris.Clevenger@state.nm.us
Rosa Lopez Madrid Administrative Assistant Rosa.LopezMadrid@state.nm.us	Jacoba (Kotie) Viljoen ARM Nurse Jacoba.Viljoen@state.nm.us
Felicia Vidro AT/Therapy Coordinator Felicia.Vidro@state.nm.us	Mary (Nettie) DeBerry Nurse Generalist Mary.DeBerry@state.nm.us

Clinical Consultants Contact us via e-mail, text, or phone call

Mary Beth Schubauer Physical Therapy MaryBeth.Schubauer@state.nm.us	505-238-2247 (c)
Demarre Sanchez Speech Therapy Demarre.Sanchez@state.nm.us	505-417-5264 (c)
Robin Leinwand Occupational Therapy Robin.Leinwand@state.nm.us	505-239-1768 (c)

Resources - Clinics

SAFE Clinic - Supports and Assessment for Feeding and Eating

Any adult with I/DD who is experiencing challenges related to oral eating and/or tube feeding can be referred for specialized assessment and recommendations regarding eating/feeding, nutrition, positioning, and associated medical needs to support health, safety, and independence. SAFE Clinic appointments are currently occurring via remote technology.

Contact: Jacoba (Kotie) Viljoen
CSB ARM Coordinator, SAFE Clinic Coordinator
(505) 841-6188 (office) Fax# (505) 841-2987
Jacoba.Viljoen@state.nm.us

Specialty Seating Clinic

Referrals for wheelchair, positioning, and adaptive equipment evaluations are being processed. Appointments are being made for remote and in-person evaluations or wheelchair fittings, dependent on the need of the individual as assessed by SSC clinicians.

Contact: Jason Lavy
Specialty Seating Clinic Manager
(505) 222-4610
Specialty.Seating@state.nm.us

Therapy Documentation Table – 2021 DDW Standards

Document	Procedural Requirements	Due	Distribution	DDSD Template Available
Initial Therapy Evaluation Report	Needed when Therapy Services begin	Within 44 days of initial budget	IDT members	YES
Annual Therapy Re-Evaluation Report (inclusive of progress made)	Needed for ongoing therapy on an annual basis	14 days prior to Annual ISP meeting	IDT members	YES
DDW Therapy Documentation Form (TDF) * TDF sections used for ongoing therapy				
<u>Initial Request</u> : Page #1 ONLY (header, footer, middle box with 180 unit request & signature under box)	Needed to obtain an initial prior authorization for any therapy service	<u>Initial</u> : 14 days following receipt of Secondary Freedom of Choice	Case Manager	YES This Template is REQUIRED for all submissions <ul style="list-style-type: none"> Update the TDF throughout the ISP year using the same form for all submissions (initial, revisions, SAR)
*Therapy Intervention Plan (TIP)	Complete annually for ongoing therapy; revise as needed	<u>Initial TIP and BW</u> : within 44 days of initial budget approval	IDT members	
*Budget Development Worksheet (BW) (not required for JCMs)	Needed to develop therapy unit request that will be indicated on the TDF	<u>Ongoing TIP and BW</u> : 14 days following annual ISP meeting		
*Semi-Annual Therapy Review (SAR)	Complete for any individual receiving ongoing therapy services	<u>SAR</u> : 190 days following ISP effective date	IDT members	
Written Direct Support Instructions (WDSI)	<u>New</u> : minimum of 1 developed within first 6 months of therapy service initiation	<u>New</u> : after strategy development; before DSP implementation (< 6 months)	IDT members	NO <ul style="list-style-type: none"> Refer to 2021 DDW Standards Section 12.4.7.12.6 pp. 179-180
	<u>Ongoing (continued or maintenance)</u> : review, revise, and redistribute annually, and as needed	<u>Ongoing</u> : at least 2 weeks prior to new ISP effective date, and as needed		
Training Roster	Completed when training occurs	Within 7 days of training date	Agency of DSP trained	YES
Trainer Designation Form	Completed when training has been designated to another IDT member	Within 7 days of designation date	Agency of designated trainer	YES
Assistive Technology (AT) Inventory	Therapists contribute to this form when they are monitoring specific AT	Initiate or update annually, by the 190 th day following the person's ISP effective date	IDT members	YES
Billable Service Contact Notes	Completed for all billable services	Following each billable service	Therapy provider's individual case file	NO
Discontinuation of Therapy Services Report	Needed when an ongoing <u>therapy agency</u> discontinues services	14 days following therapy discharge	IDT members	YES

2022 CSB Aspiration Risk Management (ARM) and Participatory Approach (PA) Training Calendar

Type	Training Date	Disciplines**
PA	Thursday, January 6, 2022	OT, PT, SLP
ARM	Friday, January 14, 2022	OT, PT, SLP, Nursing, CM, BSC, and non-professional staff per 11/1/21 DDW Standards**
ARM	Friday, February 11, 2022	Special Session: Nursing and non-professional staff only per 11/1/21 DDW Standards**
PA	Tuesday, February 15, 2022	OT, PT, SLP
ARM	Friday, March 11, 2022	OT, PT, SLP, Nursing, CM, BSC, and non-professional staff per 11/1/21 DDW Standards**
PA	Friday, March 25, 2022	OT, PT, SLP
PA	Wednesday, April 27, 2022	OT, PT, SLP
ARM	Friday, May 6, 2022	OT, PT, SLP, Nursing, CM, BSC, and non-professional staff per 11/1/21 DDW Standards**
ARM	Friday, June 10, 2022	OT, PT, SLP, Nursing, CM, BSC, and non-professional staff per 11/1/21 DDW Standards**
PA	Tuesday, June 14, 2022	OT, PT, SLP
ARM	Friday, July 15, 2022	OT, PT, SLP, Nursing, CM, BSC, and non-professional staff per 11/1/21 DDW Standards**
ARM	Friday, August 26, 2022	OT, PT, SLP, Nursing, CM, BSC, and non-professional staff per 11/1/21 DDW Standards**
PA	Monday, August 29, 2022	OT, PT, SLP
ARM	Friday, September 9, 2022	OT, PT, SLP, Nursing, CM, BSC, and non-professional staff per 11/1/21 DDW Standards**
PA	Monday, October 24, 2022	OT, PT, SLP
ARM	Friday, October 28, 2022	OT, PT, SLP, Nursing, CM, BSC, and non-professional staff per 11/1/21 DDW Standards**

Each course will be LIVE ONLINE (attendance on the date is required).

Each course is from 9am – 4:30pm

A link for the morning plenary session will be sent about a week prior to the course. You will receive a separate link for the afternoon, discipline-specific sessions, as well.

CSB Trainings may be converted to a hybrid of online and in-person sessions in the future. This will be based on the Public Health Order (PHO) and availability of in-person training sites. DDS D Providers will be notified in advance of any CSB Calendar changes.

Please register for these trainings at: <https://ddsdttrain.cdd.unm.edu/Calendar.aspx>

**Refer to DDS D Standards for training requirements by role group.