

ACQ DD Waiver Steering Comm.
Minutes August 7, 2019

Participants: Tracy Perry, Virginia Lynch, Angelique Tafoya, Chris Boston, Scott Good, Reina Chavez, Melinda Broussard, Lecie McNees, Daniel Ekman, Tim Gardner, Pam Stafford, Naomi Sandweiss, Todd Parker, Dan Archuleta, Jim Shotwell, Marilyn Martinez, Roel Adamson, Krystal Ortiz, June Montoya, Christina Hill, Leah Manning, Linda Ramos, Chris Futey, Annabelle Martinez, Roberta Duran

Wendy Corry, Facilitator DDW Steering Committee
Christina Hill, DDS D lead for DDW Steering Committee

1. Welcome and Introductions

2. Team Membership Status

- Identified 2 representatives that were missing: a direct support professional and a legislative staff. With Roel's permission Krystal agreed to be the direct support professional rep. DDS D will identify a legislative staff. Daniel requested to be added to the comm. as a self-advocate which was approved.
- Discussion on bringing our whole selves to this committee, not just the professional role. Team members were invited to disclose any family member/parent/guardian roles that they also have as this informs and adds richness to the team's work. It was agreed these identifiers would be added to the Steering Comm. membership list to show the robustness of this group.
- At times members may need to miss an occasional meeting. It is expected if a proxy attends that they will be well informed of the teams' current work as we will not spend time at the meeting educating new people on the committee's work. Members time is valuable and will be respected.

3. Purpose/structure of the committee- see attachments

- The basic purpose of the committee is to help the state create the best DD system possible by including all viewpoints in the drafting of the DD Waiver Renewal. There may also be the possibility of ongoing conversation regarding the DD waiver program.

- DDSD currently has internal workgroups working on specific “hot topics” in the Waiver Renewal; topics identified as having the potential for questions/differences of opinion, etc. These workgroups are gathering data and drafting initial recommendations for the waiver application.
- These hot topic areas will then be presented at Focus Groups to gather input and discuss any unintended consequences of the recommendations.
- The Focus Groups will be comprised of a wide diversity of people (provider agencies, people using the services, family members, advocate agencies, community members, etc.) in order to get the most feedback from varying viewpoints.
- Information from the Focus Groups goes back to the Steering Committee and the state to revise and draft the best waiver renewal application.
- The draft DD Waiver Renewal will then be presented at Town Halls across the state.

4. Timeline- see attachment

- Fall- Input gathering through internal workgroups, the Steering Comm, Focus Groups, possible survey, and other creative venues
- Spring 2020- Town Halls to present the waiver application
- The state works with CMS for the waiver approval
- July 2021- the renewed waiver begins

5. Meeting logistics- the Steering Comm. will meet the 2nd Wednesday of every month from 9-12 (changed due to the ACQ Policy and Quality Sub Comm. schedule)

6. Values activity

- Shared values of the committee include transparency, honesty, respect
- We are **all** advocates and we need to build the system together
- Need full allocation of financial resources

- Concern about how the DD Supports Waiver will impact the work of this comm.
- People on the waiver have the right to make their own choices. Emphasis on the CMS Final Rule.
- Need more efficient and effective oversight in the DD system
- Acknowledgement of the crisis in lack of staff
- People with disabilities want to be as independent as possible
- Use of technology is critical going forward
- The Legislative Finance Report's Key Recommendations need to be incorporated as much as possible. The state is required to submit a cost containment plan in October.
- We don't want to limit ourselves on what is possible for people's lives.
- Many people currently in residential services may not need 24/7 staffing; it's become an entitlement.
- Person Centered planning needs to be the focal point.

7. Handout and explanation of the DD Waiver Renewal process

8. Hot topics

- DDS distributed a list of identified "hot topics" in the Waiver Renewal
- Members added the following topics: more effective monitoring methods for providers, the CMS Final Rule, Non-medical Transportation, Healthcare coordination and In Home CCSI.
- Brainstormed the most effective method to establish focus groups. After much discussion, members agreed to identify 2-3 experts/people experienced in the hot topic area from the constituency that they represent to comprise the focus group.
- The purpose of the Focus Groups is for the experts from various viewpoints to provide feedback on the hot topic area recommendations as drafted by the DDS internal workgroups. The state will present the data and draft recommendation and then listen to the discussion and recommendations of

the Focus Groups to get everyone's input. If an additional Focus Group meeting is required, this will be scheduled. Consensus is not the goal of the Focus Groups but hearing the various impacts to different representative groups (self-advocates, providers, families, etc.) in order to prevent unintended consequences is the goal. Specific recommendations from Focus Group participants is strongly encouraged.

- Members are encouraged to solicit written feedback from their various constituencies.
- The Facilitators will track "parking lot" items for the Support Waiver and the DD Waiver standards Ex. Therap, family education services, creative living care arrangements and transportation, relaxing strict administrative requirements that don't related to outcomes of people, and provider use of technology for training purposes,
- Information will be shared on the DDSD website, the ACQ member list, the DSSD Provider and Interested parties list. Members are asked to please share information with their constituents.

9. Agenda items for next meeting:

- Schedule Focus Groups- Coordinate topics for efficiency
- Agenda for Focus Groups
- Survey and remote webinar ideas