

**ACQ Wait List Subcommittee Meeting
February 8, 2017**

- (1) Introductions
- (2) Allocation update
 - a. About 29 outstanding registrants in allocation process
 - i. Nearly half are waiting decision at ISD
- (3) Keeping In Touch Letter/Survey update
 - a. Continue to receive in the mail, but at a much slower pace
 - b. Paper surveys were entered into SurveyMonkey to allow for electronic access to data
 - c. Most survey responses were via mail
- (4) Bureau organization
 - a. Modifying the structure of the bureau to direct more managerial support to the Central Registry Unit
 - i. Eligibility Management Unit Manager will fold into the Central Registry Unit along with I&E Nurse and I&E Psychologist
 - ii. Central Registry Unit will be reorganized so one CRU Manager supervises the metro regional I&E Case Workers along with the I&E Nurse and I&E Psychologist and the other CRU Manager will supervise the regional office I&E Case Workers
 - b. New CRU Manager job is posted at the moment with interviews soon to follow
- (5) SB216 report
 - a. Provided draft copy of the SB216 report with updated FY16 information
 - b. All feedback should be sent via email to cassandra.decamp@state.nm.us by Tuesday, 2/21/2017
- (6) Backlog
 - a. Define Central Registry versus waiting list
 - i. Central Registry includes all active registrants who are eligible as well as those who have not been determined
 - ii. Waiting list includes those individuals who have been found eligible and/or have their allocation on hold
 - b. At current, about 2,500 registrants are waiting for a decision about their DDW application
 - i. Metro, SE and NW regions have the largest proportion of cases to determine
 - c. Please provide any suggestions on how to address the backlog to cassandra.decamp@state.nm.us by Wednesday, 2/15/2017
 - d. Some current suggestions from the Central Registry Unit include overtime, comp time, streamlining the determination process, sending files to another region for determination
- (7) Legislative session

- a. At the moment, 1 bill involving the waiting list – SJM002 to add Rett Syndrome to the list of qualifying conditions under Specific Related Condition
 - i. Rett Syndrome has co-occurring disorders, including Seizure Disorder and Intellectual Disability, in which applicants with that diagnosis tend to qualify

(8) Adjourn