

# INTERAGENCY COORDINATING COUNCIL (ICC)



## JANUARY 2017 MEETING MINUTES

### MEMBERS PRESENT

Andrea Leon, Peggy O'Neill, Karen Lucero, Sophie Bertrand, Nellie Calame, Jim Copeland, Sara Einfalt, Marc Kolman, Cynthia Mantegna, Kathey Phoenix-Doyle, Samantha Yancey, Joanne Corwin, Naomi Sandweiss, Janis Gonzales, Lula Brown, Luanne Stordahl, Andrea Segura

### PROXIES

Joanne Corwin Proxy for Paula Seanez

### MEMBERS ABSENT

Justina Stewart

### WELCOME

Peggy O'Neill welcomed Superintendent Rosemary Gallegos and ICC members and guests to the ICC January meeting. Peggy thanked Superintendent Gallegos and the NM School for the Deaf (NMSD) for the lovely meeting space. Superintendent Gallegos welcomed the ICC to NMSD. As a former member of the ICC, Superintendent Gallegos commended the ICC for their work to support a quality early intervention system. She commended the Department of Health and the FIT Program for the collaborative work with NMSD on behalf of deaf or hard of hearing infants and toddlers and their families. Superintendent Gallegos briefly highlighted the 2016 Task Force Report which contains information and progress toward assuring that all deaf or hard of hearing children in New Mexico have access to the services and supports that best meet their educational needs. Copies of the report were provided to ICC members and guests. Superintendent Gallegos wished the ICC continued success in their work to advise and assist the Department of Health.

Peggy O'Neill asked for a motion to approve the ICC meeting agenda. **MOTION: Sara Einfalt made a motion to approve the meeting agenda. Amanda Gibson-Smith seconded the motion. There were no objections or abstentions. The motion passed.**

*Presentation on NMSD Parent Infant Child Program*

Joanne Corwin, Director of the Early Intervention and Involvement Division, presented a PowerPoint presentation. Joanne stated her presentation would focus on the recent questions the NMSD Parent Infant Child Program has been asked by other early intervention programs. Joanne began her presentation by sharing some information about her oldest child, who is deaf, and who was adopted by Joanne and her husband when she was 2½ years of age. When her daughter came to their family, she had no language and often woke up during the night with night terrors so intense that she sometimes had to go to the hospital. As her daughter began to develop her language skills, she told her parents she was having a nightmare about a monster. As her language skills increased, she provided more and more details about this recurring nightmare. She was finally able to tell her parents that she "was in the monster's throat, holding on to his uvula so he would not swallow her." As soon as she had the language to tell her parents all the details about her nightmare, she never had another one. Her daughter is now 34 years old. She is married and has two children. She is a UNM graduate successful in her field of work. Her daughter recently told Joanne that she sometimes feels like "everyone else is racing up I25 to Santa Fe but that she is moving more slowly up N14". Late identification of hearing loss and the resulting impact on communication and language is lifelong. Joanne reviewed the memorandum of understanding (MOU) between the Department of Health and NMSD. The MOU outlines the joint powers agreement and the joint charge for providing services to deaf and hard of hearing infants and toddlers and their families. The procedures and protocol letter was signed by the Department of Health Secretary and the Superintendent on the School for the Deaf on November 8, 2016. As per the protocol, if hearing loss is confirmed or strongly suspected, with parent consent, infants and toddlers will be referred to NMSD. Joanne reviewed the changes on hearing screening in the 2017 Service Definitions and Standards. NMSD provides a two (2) hour training on hearing screening for early intervention staff who don't perform hearing screens and a four (4) hour training for intervention staff who do perform hearing screens. NMSD early intervention providers will work with the local early intervention programs to provide evaluations and assessments for infants and toddlers who are deaf or hard of hearing. Joanne thanked the FIT Program and the early intervention staff and contractors across all FIT provider agencies for their collaborative work.

### **CONSENT AGENDA**

Peggy O'Neill asked for introductions. Peggy asked for a motion to approve the consent agenda which included the November meeting minutes and the ICC Financial Report. ***MOTION: Amanda Gibson-Smith made a motion to approve the consent agenda. Sara Einfalt seconded the motion. There were no objections or abstentions. The motion passed.***

### **LEAD AGENCY REPORT**

Jeanne Du Rivage, FIT Program Manager, informed the ICC that Senate Bill 106 was introduced this morning by Senator Howie Morales. The bill proposes the creation of a new early childhood services department with DOH, CYFD and PED early childhood services, including the FIT Program, to be housed under this new department. The bill went to the DOH at 8:00 am this morning and Andy Gomm is analyzing the bill. The DOH has five (5) hours to respond. Marc Kolman reported the bill is 60 pages long. The ICC discussed the potential implications of the bill as follows:

- Jim Copeland - If this happened, would it affect the rate study?
- Marc Kolman - All contracts would transfer to the new department. The new department would go into effect on July 1, 2017.
- Karen Lucero - Would all FIT staff transfer to the new department?
- Andrea Segura - PED and CYFD don't currently have representatives on the ICC. It would be helpful to know what their staff are thinking about the bill.
- Marc Kolman - All the FIT federal funding would go to the new department.
- Kathey Phoenix-Doyle - This would centralize the early childhood community but it needs study.
- Andrea Leon - Shared an email from Senator Michael Padilla. 2,000 surveys were sent to his constituents. The survey also included a question about the creation of a new early childhood department. 68.2% of people who responded to the survey supported the new department and centralized early childhood services.

***MOTION: Karen Lucero made a motion that the ICC create an ad hoc committee to meet with the sponsors of the SB 106 and then provide information and recommendations to the ICC via the ICC list serve. Joanne Corwin seconded the motion. There were no objections or abstentions. The motion passed.***

Additional comments included the following:

- Need to determine the positive and negative impact of moving FIT under this new department. Need to determine if there might be a negative fiscal impact on payment for FIT services.
- Andrea Segura - Medicaid will be asked if this could impact Medicaid reimbursement.
- Cindy Mantegna - There is confusion across the state regarding the differences between FIT services and home visiting services. If this happens, we need to make certain that FIT services are not watered down.
- Sophie Bertrand - In theory, services centralized under the same department makes sense. However, FIT early intervention services are not understood by other agencies. FIT is an entitlement program. We don't want FIT to get lost in the bigger mix.
- Amanda Gibson-Smith - The secretary of this new department would receive all the funding from the different early childhood services funding sources and combine the funds to carry out duties and provide the services.
- Sara Einfalt - The idea of putting all the funding for these different services into one pot is the most concerning.
- Jim Copeland - This bill needs a lot of study. The Governor would also have to sign it.

Karen Lucero agreed to chair the SB106 ad hoc committee. ICC members were asked to consider participating and to let Karen know.

Jeanne Du Rivage distributed copies of the Lead Agency Report. Jeanne stated the green box contains the updated information. Jeanne thanked Deb Vering for helping her access the updated data. On page 4, referrals are increasing which means the FIT Program will be spending more money. Jeanne said she would not be reviewing each section of the report. She asked the ICC to scan the report and let her know if they had questions or recommendations.

Jason Lavy, FIT Data Manager, informed the ICC that FIT data reports are run at different times based on federal reporting requirements. Most numbers in the report are based on data run in December. Jason said he will standardize when reports are run.

Jeanne contacted Aiko Allen, the DOH tribal liaison, to help address some ICC concerns regarding the number of Native American children served.

Jim Copeland stated the number of referrals and the number of children served per month are confusing. Is this based on a fiscal year or a calendar year?

Jeanne provided the following updates:

- Autism flexible spending program has been launched. There are approximately 87 applications and funding for 200 families.
- Sbicca Brodeur's last day will be January 27, 2017. The programs and work that Sbicca was providing will be divided up among current staff until another person is hired.
- Stella Terrazas will be the CBA lead. She will also cover several programs. She has a background in quality assurance.
- Programs are requesting regional meetings and FIT consensus on responses to provider questions using fact sheets and FIT memos. Jeanne has scheduled a meeting with Andy Gomm to discuss these issues and determine next steps.
- In February, Jeanne will begin scheduling a monthly call with programs.
- Peggy O'Neill and Jim Copeland will work with Andy Gomm and Jason Lavy to review the FIT rate study applicants.
- The FIT Annual Performance Report (APR) is due February 1, 2017. The State Systematic Improvement Plan (SSIP) is due April 3, 2017. The OSEP application is due April 21, 2017.
- Work on FIT FOCUS is continuing. The ICC will be updated regarding each phase of the work.
- FIT and ECLN will begin working on updates to family service coordination training. Trainings will continue as scheduled.
- The FIT annual meeting is scheduled for June 21-22, 2017. Some functional workshops will be included and opportunities for networking will be built into the agenda. Please send ideas to Jonetta Pacias.
- FIT is considering additional changes to Service Definitions and Standards including the addition of SLP assistants to the list of eligible providers. Let Jeanne know if there are recommendations for additional changes.

Comments and Recommendations from ICC Members:

- Jim Copeland - FIT 2017 calendars are wonderful. He requested that next year's calendar go back to date squares instead of date circles to allow more room for writing in appointments, etc.
- Karen Lucero - The list of tribal contacts requested at the last meeting would be helpful.
- Jim Copeland - FIT scheduling a meeting with the tribes to discuss service needs and options would help assure that Native American infants and toddlers and their families are being identified and getting into needed services.

***MOTION: Karen Lucero made a motion to approve the Lead Agency Report. Jim Copeland seconded the motion. There were no objections or abstentions. The motion passed.***

**FIT ANNUAL PERFORMANCE REPORT (APR) / STATE SYTEMATIC IMPROVEMENT PLAN (SSIP)**

Jason Lavy distributed copies of the SFY 2016 Federal APR and reported results to the ICC. The FIT APR is a required federal report. APR data from FIT provider agencies goes into the federal APR. FIT provider agencies are asked to provide accurate and clean data for the federal APR. In the federal APR, if compliance targets are not met at 100%, FIT must report as to why there was slippage. Slippage is defined as a worsening from the previous data and a failure to meet the target. For a large percentage (10% or above), it is slippage if the worsening is more than 1%. For a small percentage (less than 10%), it is considered slippage if the worsening is more than 0.1%. Jason met with Andy Gomm regarding what amount of FIT agency slippage would require agencies to submit a narrative as to why they had this slippage. Agencies will be issued a finding unless they come into compliance within three (3) months. If a finding is issued, providers will have one (1) year to come into compliance. Jason and Andy decided that agencies at 95% or higher would have to provide a narrative.

Jason provided the following information on FIT performance for FY 2016 on the indicators in the federal APR:

- Indicator 1: Timely provision of services -  
SFY 2015: 96.75%

SFY 2016: 97.81% - No Slippage

- Indicator 2: Services in natural environments -  
SFY 2015: 98.64%  
SFY 2016: 98.26% - No Slippage
  
- Indicator 3: Early Childhood Outcomes  
Outcome A  
    Outcome A1 - SFY 2015: 71.85%; SFY 2016: 70.21% - No Slippage  
    Outcome A2 - SFY 2015: 68.83%; SFY 2016: 67.87% - No Slippage  
  
Outcome B  
    Outcome B1 - SFY 2015: 74.40%; SFY 2016: 72.64% - No Slippage  
    Outcome B2 - SFY 2015: 69.46%; SFY 2016: 68.31% - No Slippage  
  
Outcome C  
    Outcome C1 - SFY 2015: 75.43%; SFY 2016: 73.69% - No Slippage  
    Outcome C2 - SFY 2015: 70.41%; SFY 2016: 69.10% - No Slippage
  
- Indicator 4: Family Involvement  
    A: SFY 2015: 99.67%; SFY 2016: 98.76% - No Slippage  
    B: SFY 2015: 100%; SFY 2016: 98.96% - No Slippage  
    C: SFY 2015: 100%; SFY 16: 99.7% - No Slippage
  
- Indicator 5 - Child Find (Birth to One)  
    SFY 2015: 3.57%  
    SFY 2016: 3.73% - No Slippage
  
- Indicator 6 - Child Find (Birth to Three)  
    SFY 2015 6.39%  
    SFY 2016: 6.76% - No Slippage
  
- Indicator 7 - 45-day timeline  
    SFY 2015: 98.25%  
    SFY 2016: 98.89% - No Slippage

- Indicator 8A: Early Childhood Transition  
SFY 2015: 99.67%  
SFY 2016: 97.48% - Slippage. FIT must address this slippage.

Jeanne stated 100% is a high bar. This slippage could represent 10 children. Reasons for slippage in this area included programs not understanding what is required for transition, training needs of family service coordinators, late referrals, and family service coordinators forgetting to complete required tasks. The FIT managers are aware of and will work with their programs in this area. There are transition teams meeting across the state, the transition document has been revised, and there are transition coaches.

Questions and comments from ICC members:

- Kathey Phoenix-Doyle expressed concern that Jason doesn't have the history and information regarding previous APR reports including how reporting timelines for providers were communicated and the process that was used to inform the ICC so the ICC could endorse the report and have the ICC Co-Chairs sign the report.
- Jim Copeland asked why children functioning within age expectations are still receiving FIT services.
- Lula Brown - There are ongoing issues scheduling transition conferences. Lula asked when the transition document was last updated as she thinks it was 2012. Family service coordinator training needs to include clear information as to required transition timelines.
- Sophie Bertrand - The transition document is an official document that has not been revised since 2012. Any recommendations for revisions should be emailed to Sandy Drangmeister at ECLN. Sandy meets with the transition coaches. Some transition teams meet once a year and this creates issues. Part B also had slippage in this area.

Comments from FIT staff:

- Jonetta Pacias - Transition is covered in detail in day 2 of family service coordinator training. It takes some time and support for new family service coordinators to fully understand their transition responsibilities.
- Jeanne Du Rivage - It can be challenging to schedule transition meetings with school districts.

**LAND GRANT PERMANENT FUND LEGISLATIVE REQUEST**

Jessa Bunker presented. Jessa is the public policy advocate for St. Joseph's. Increasing funding for early childhood programs is a big policy endeavor. The coalition is working on a constitutional amendment for early childhood education to receive funding from the land grant permanent fund. Policy makers are being educated as to the benefits of early childhood education and the need for this funding. House Joint Resolution 1 proposes an amendment to Article, XII, Section 7 of the New Mexico Constitution, which governs the distributions from the land grant permanent fund (LGPF). If approved by voters in a statewide referendum, the state constitution would require the LGPF to provide additional yearly distributions of 1 percent from the fund to educational and early childhood educational (ECE) services starting in fiscal year 2020. If the amendment passes, it will go to the voters in 2018 as constitutional amendments are governed by the voters. It would then go to the Legislature in 2019 to divide up the funding. Current LGPF beneficiaries receive 5% and there would be a 1% increase across the board. If this passes, the idea is to have the funds go to PED to contract out to private providers. There is currently fifteen billion dollars in the LGPF.

Jim Copeland thanked Jessa for the information and for the advocacy work. He expressed concern that the FIT Program was not included in the distribution as FIT is also underfunded. Jim asked how FIT could be included. Jessa replied that the FIT Program is under the Department of Health which makes it more difficult. She stated she didn't have an answer but she encouraged the ICC to be a part of the conversation and talk with elected officials. Jeanne Du Rivage stated the money is now earmarked for education and the DOH would have to make a request to be part of the funding.

**Other comments:**

- Sophie Bertrand - FIT services are through IDEA. FIT is an education program even though it is housed in the DOH. Sophie asked Joanne Corwin and Luanne Stordahl to give input as their schools are current recipients of LGPF.
- Joanne Corwin - The School for the Deaf and the School for the Blind and Visually Impaired has opposed this in the past. 75% of their funding comes from the LGPF. It is a robust fund but it is being drained.

## CONTINUATION OF PRESENTATION ON THE SSIP/APR

Jason Lavy completed his presentation on the federal APR as follows:

- Indicator 8B: Early Childhood Transition  
SFY 2015: 97.48%  
SFY 2016: 98.79% - No Slippage
- Indicator 8C: Early Childhood Transition  
SFY 2015: 97.69%  
SFY 2016: 96.75% - No Slippage

ICC members asked Jason the following questions or made the following comments:

ICC responses following the SSIP/APR presentation:

- Information on why Andy Gomm and Jason made the 95% decision and the impact of the decision was confusing. Further explanation is needed.
- Why wasn't an actual report provided for ICC members to review? It is the ICC's responsibility to endorse the report and have the ICC Co-Chairs sign the report but endorsing a report without seeing the final version is of concern.

Jason Lavy responses to the above:

- States have a different process for reporting. It is now the Grads 360 data base. There is no printed report anymore.
- Andy and I decided that slippage for the state APR would be 95%. FIT still has to meet the requirements for the federal APR.
- There was slippage in transition for a small number of children. Agencies that had this slippage were contacted and their input was added.
- ICC Co-Chair signatures will be scanned into a form and that form that will be sent in.

Additional ICC comments and questions are bulleted below:

- Samantha Yancey - Need an explanation of the difference between 1% and 0.1%. Some of the indicators had more than a 1% decrease but the indicator was not rated as slippage.

Jason's response - Indicator 8A went from 99.97% to 97.48%. This was a 2% drop so we had to provide the reasons for this slippage and what the FIT Program will do to address the slippage. OSEP views agency reasons for delays as slippage. Family reasons are allowable. If FIT meets their target for an indicator, it is not slippage.

- Kathey Phoenix-Doyle - Concerned that Andy and Jason made this decision without ICC input. To reduce the percentage of slippage for the state APR without a broader discussion could result in unintended negative consequences. We want the best possible services for our children. Reducing the percentage tells we providers that we don't have to analyze our data and determine why our performance was lower.
- Peggy O'Neill - This seems like a mixed message. FIT decided to reduce agency compliance requirements for the state APR but agencies are being asked to begin implementing FIT FOCUS to increase the quality of services. Agencies want to provide quality services and meet federal compliance requirements.
- Samantha Yancey - The ICC wants to fulfill our purpose of advising and assisting the DOH but we must be given the opportunities to do that. Not comfortable that this decision was made without ICC input.
- Lula Brown - Even though okay with the 95% on the state APR, the ICC should have been given the opportunity to have input before the decision was made.
- Andrea Leon - 100% is the federal requirement. It is confusing to have a state 95% APR requirement and a 100% federal APR requirement. We now have two different measures and agencies are not required to do the important self-reflection because they have a lower standard to meet.

Jason Lavy suggested that the ICC table the discussion on the decision until the April ICC meeting.

***MOTION: Karen Lucero made a motion that the ICC will give the Executive Committee a vote of confidence to review the completed APR and have the Co-Chairs sign off. Nelli Calame seconded the motion. There were no objections or abstentions. The motion passed.***

## ICC COMMITTEE REPORTS

Peggy O'Neill reviewed the protocol for committee reports and asked ICC Committee Chairs to present oral reports on the progress their committees have made since the last ICC meeting.

### Committee Reports:

*Quality Committee* - Cindy Mantegna, Quality Committee Chair reported.

The Quality Committee has not met since the last ICC meeting. Cindy submitted her written report as requested. Cindy asked Jeanne Du Rivage why there seems to be emotion around and delays in the FIT Program providing information fact sheets for providers. Providers want to do quality work that meets FIT requirements. This can be difficult to do when questions are not addressed in a timely manner or when the information is not consistent. Jeanne's responded by saying FIT fact sheets come up a lot at FIT/ECLN meetings. The FIT Program is looking at how to best address this need.

*Communication Committee* - Marc Kolman, Committee Chair reported.

The committee has met and discussed training for new Co-Chairs and the orientation process for new ICC members. Mentorship is happening. Increased communication between the ICC and constituencies is being encouraged. The DDSD newsletter is now posted on the ICC List Serve. Periodic updates from different task force groups are included in the newsletter. The ICC section of the FIT website is being updated. The committee will meet again on Tuesday, February 7.

*Work Force Committee* - Louanne Stordahl, Committee Chair reported.

The committee has met once since the last ICC meeting. The committee will be reviewing and providing input to the FIT TQRIS survey. The use of telehealth is being discussed including ways to obtain needed equipment (hot spots, etc.) so telehealth can be used in homes. Michele Staley from ECLN will be presenting recommended changes to the ERAP tool for committee input. The committee is looking at ways to support staff in staying in early intervention. The committee will be looking at developing a staff survey to find out more information about what is meaningful about this work and what training supports staff need. The committee will be making recommendations for training topics that are meaningful. Andrea Segura talked with her manager about how to obtain Medicaid funds to support

agency administrative costs. Andrea will present more information at the April ICC meeting.

*Finance & Funding Committee* - Jim Copeland, Committee Chair reported. The committee met via email and discussed the benefits of including FIT as part of the constitutional amendment in which early childhood programs would receive land grant permanent funding. The committee also discussed opening the insurance legislation but will wait until there is a federal decision as to the Affordable Care Act. The committee is recommending that the ICC vote to include the FIT Program as part of the land grant permanent fund recipients. The committee is also recommending that the ICC approve Jim and Peggy O'Neill to serve on the committee reviewing rate study applicants.

Following a brief discussion, the ICC approved Jim Copeland and Peggy O'Neill to serve on the committee reviewing rate study applicants. ***MOTION: Amanda Gibson-Smith made a motion that the ICC recommends including the FIT Program as a recipient of the land grant permanent fund. Karen Lucero seconded the motion. There were two (2) abstentions, Sophie Bertrand and Joanne Corwin. There were no objections. The motion passed.***

***MOTION: Sara Einfalt made a motion to approve the ICC committee reports. Amanda Gibson-Smith seconded the motion. There were no objections or abstentions. The motion passed.***

#### **ASSESSMENT WORKGROUP UPDATE**

Jeanne Du Rivage reported. The assessment workgroup is meeting with Thea Guerin, Jen Brown and Jeanne. The matrix chart presented at the November meeting is being used to evaluate assessment tools. The workgroup reviewed the Quality Committee's recommendations and agreed with most of the recommendations. Jen Brown and Jeanne met with representatives from the School for the Deaf and the School for the Blind and Visually Impaired to discuss preferred assessment tools for children with sensory impairments. A guidance document for assessing children with sensory impairments will be developed. The assessment workgroup is recommending that FIT keep using the IDA and recommending that the number of approved tools for ongoing assessment be increased. The field also needs support in learning about child development.

Comments from ICC members:

- Kathey Phoenix-Doyle - At the November ICC meeting, Andy Gomm reported there was funding to purchase assessment tools. If that money is not spent for assessment tools, early intervention programs are in desperate need of more hearing screening machines.
- Jim Copeland - Suggested that no current assessment tools be deleted.
- Sophie Bertrand - The IDA was recently revised. Should we consider purchasing the revised IDA? The public schools don't accept the IDA for transition.

Jeanne Du Rivage stated the decision is to keep the IDA but expand the tools for ongoing assessment.

**ICC & DDS/D/FIT PARTNERSHIPS AGREEMENTS AND COMMITMENTS**

The ICC was asked for a motion to approve the changes made to the Partnerships Agreements & Commitments document. ***MOTION: Amanda Gibson-Smith made a motion to approve the changes to the ICC & DDS/D/FIT Partnerships Agreements & Commitments document. Nelli Calame seconded the motion. There were no objections or abstentions. The motion passed.***

**2017 CHILDREN & YOUTH DAY HIGHLIGHTS**

- Andrea Leon - Eight (8) parents from across the state attended. They talked with or left a note for their legislators about the benefits of FIT services.
- Naomi Sandweiss - This group of families represented the cultural and geographic diversity of New Mexico.
- Kathey Phoenix-Doyle - La Vida has a table and shared the table with PRO. La Vida's campaign was "How Will You Shine for New Mexico's Children?"
- Amanda Gibson-Smith - Attendance was low but it is a good opportunity to talk with legislators.

**ICC REPRESENTATIVE ON THE DOH ACQ**

The ICC needs representation on the DOH Advisory Council of Quality Supports for Individuals with Developmental Disabilities and Their Families (ACQ). Jim Copeland is a member of the ACQ and he is willing to represent the ICC on the

ACQ. The ICC Executive Committee will provide support to Jim as needed.

**MOTION:** Karen Lucero made a motion to have the ICC approve Jim Copeland as the ICC representative on the DOH Advisory Council of Quality Supports for Individuals with Developmental Disabilities (ACQ). Sara Einfalt seconded the motion. There were no objections or abstentions. The motion passed.

**ANNOUNCEMENTS**

- Jim Copeland - Alta Mira has a video Annual Report on the Alta Mira website at [www.altamiranm.org](http://www.altamiranm.org).
- Andrea Leon - The PRO Family Leadership Conference is on April 20-21, 2017. Please let families know. Last year, 400 families participated. Hotel accommodations will be provided.
- Naomi Sandweiss - On April 19, 2017, there is leadership training for up to 40 parents whose children have been in early intervention.

Andrea Leon, ICC Co-Chair asked for a motion to adjourn the meeting. **MOTION:** Naomi Sandweiss made a motion to adjourn the meeting. Sara Einfalt seconded the motion. There were no objections or abstentions. The meeting was adjourned at 4:30 pm.

**FOLLOW-UP MEETING RECOMMENDATIONS / TASKS**

RECOMMENDATIONS/TASKS for FIT PROGRAM	STATUS
➤ Jason Lavy will standardize when the data for the Lead Agency is run.	
➤ FIT to develop and disseminate a list of tribal contacts to FIT agencies.	
➤ FIT to take the lead in identifying a forum for meeting with tribes and pueblos to discuss family services needs and options.	
➤ FIT to go back to date squares instead of circles in future FIT calendars to allow more space to write in appointments, etc.	

<b>RECOMMENDATIONS/TASKS for ICC COMMITTEES or ICC Members</b>	<b>STATUS</b>
➤ Karen Lucero will chair the SB 106 ad hoc committee, meet with bill sponsors and use the ICC List Serve to provide information and committee recommendations to the ICC.	
➤ ICC Executive Committee to review the completed federal APR Report and have the Co-Chairs sign off.	