



MICHELLE LUJAN GRISHAM
Governor

PATRICK M. ALLEN
Cabinet Secretary

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DDSD-DDW Numbered Memo 2024-10
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To: All Developmental Disabilities Wavier Providers

From: Christopher Futey, DDS Deputy Director *Christopher Futey*

Subject: Clarification on Developmental Disabilities Supports Division (DDSD) On-Site PRN Memos Released 3/1/24 and 4/3/24

Thank you for your input regarding the On-Site Over the Counter (OTC) PRN Medication directives from March 1, 2024, and April 3, 2024. DDSD has thoughtfully reviewed your feedback and suggestions. Effective immediately the following is required of all providers.

- Review OTC PRN physician orders with the Primary Care Physician (PCP) annually and adjust based on individual use and need.
- Abide by expiration dates on all medications and discard when expired.
- Obtain and provide OTC PRN medications when needed. Complete this as soon as possible to ensure the health and comfort of the person served.
- Contact the individual's PCP, emergency room physician, urgent care physician, physician assistant, certified nurse practitioner, and/or StationMD, if enrolled, when new orders are needed.
- Agency nurses must complete medication reconciliation on all MARs monthly per DDW standards 13.2.11.

If you have any questions, please contact Chris Futey at (505) 216-8691 or christopher.futey@doh.nm.gov