

New Mexico Health Service Corps Stipend Recommendation Letters

Recommenders should be from individuals who is familiar with the applicant's professional, community, and/or civic activities, especially those related to rural communities. Letters should be from:

1. The department chair, faculty advisor, or a faculty member of that academic program who can attest to the applicant's qualifications; and/or,
2. An employer or previous employer, community leader, colleague, or anyone who has knowledge of the applicant's interest and motivation to provide health care services in rural communities.

Recommenders must include the following in the letter:

1. Recommender's relationship to the applicant (e.g., faculty, advisor employer).
2. How long recommender has known the applicant.
3. Description of the applicant's performance in school/work.
4. Description of the applicant's education/work achievements.
5. Description of the applicant's community/civic or other non-academic achievements.
6. Describe applicant's interest, motivation, and commitment to work in a rural area in New Mexico.
7. Describe the applicant's ability to work and communicate constructively with others from diverse backgrounds.
8. Applicant's potential to complete professional training.
9. Recommender's support or not support of a NM Health Service Corps stipend award.

The recommendation letter must also have:

1. A handwritten or DocuSign signature; and
2. Include the institutional phone number and email address of recommender, or be on the institution's letterhead complete with phone number and email address.

If the above requirements are not met the applicant will be deemed ineligible.