

# PDCA: STORYBOARD TEMPLATE



NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE NUMBER: \_\_\_\_\_  
POPULATION SERVED: \_\_\_\_\_  
PROJECT TITLE: \_\_\_\_\_

**PLAN**  
Identify an opportunity and  
Plan for Improvement

**1. Getting Started**  
Start typing here

**2. Assemble the Team**  
Start typing here

**3. Examine the Current Approach**  
Start typing here

**4. Identify Potential Solutions**  
Start typing here

**5. Develop an Improvement Theory**  
Start typing here

**6. Test the Theory**  
Start typing here

**DO**  
Test the Theory for Improvement

**7. Check the Results**  
Start typing here

**8. Standardize the Improvement  
or Develop New Theory**  
Start typing here

**9. Establish Future Plans**  
Start typing here

**10. Publish Results/Outcomes**  
Start typing here

**ACT**  
Standardize the Improvement and  
Establish Future Plans

**CHECK**  
Use Data to Study Results  
of the Test