



February 22, 2019

Dear Developmental Disabilities Waiver Providers:

A 2% rate increase for specific DD Waiver services went into effect on 1/1/2019. To access the 2% rate increase, providers must submit claims using **both the current codes and the current rates**. 2019 rates and codes are posted on the Human Services Department website:

<http://www.hsd.state.nm.us/providers/fee-schedules.aspx>.

If providers submit claims for services provided after 1/1/2019 using the old rates and/or old codes, the old rates will be paid.

For providers supporting Jackson Class Members who have not yet transitioned into the 2018 DD Waiver Service Standards and codes, please follow the guidelines below to access the 2019 rate increases:

- a. Teams are allowed to transition into the new codes early (prior to the next ISP start date).
- b. To transition early, case managers submit the transition budget as a revision to the Third Party Assessor (TPA), Qualis Health.
- c. The revision must contain old codes ending on 12/31/2018 and new codes beginning 01/01/2019 up to the end of the ISP term.
- d. For therapies, old codes can remain the same until the next ISP term. The case manager will later submit the full annual budget with current codes according to the ISP term.
- e. These revisions should be submitted to the TPA no later than 4/1/2019 and can be approved retroactive to a start date on or after 1/1/2019. Providers should adjust billing practices to avoid payment on incorrect rates if a revision is planned.
- f. For any retroactive revisions made on already paid claims, providers need to follow the standard billing process to void and adjust already paid claims.

For providers supporting children, please follow guidelines below to access the rate increase:

- a. Providers should be using the current 2019 codes for child budget submissions.
- b. If providers have not been using current 2019 codes, case managers will need to submit a revision to the TPA to begin using current codes and rates.

If there are any questions related to claims paid, providers can contact Conduent at 1-888-997-2583. If you have any other questions regarding payment of the 2% rate increase please, contact: Annabelle Martinez at 505-476-7251 or at annabellem.martinez@state.nm.us.

Respectfully,

Jennifer Rodriguez, Bureau Chief
Community Programs Bureau
Developmental Disabilities Supports Division
Department of Health

Shari Roanhorse-Aguilar, Bureau Chief
Exempt Services and Programs
Medical Assistance Division
New Mexico Human Services Department