

Date: June 25, 2018

DDSD-DDW Numbered Memo 2018-12

Page 1 of 1

To: All DD Waiver Providers and Interested Parties

From: Jim Copeland, DDSD Director



Subject: New Timeframes for Indications of Illness and Injury Training for Existing Staff

This Memo is a continuation of DDSD-DDW Numbered Memo 2018-10, which rescinded timelines established in the DDSD-DDW Numbered Memo 2018-05 for existing staff hired prior to March 1, 2018 to complete the Indications of Illness and Injury training within 90 days.

Any staff member required to take the Indications of Illness and Injury training that was hired prior to March 1, 2018 will now have until January 1, 2019 to complete the training requirement. Required staff members include the following positions; Direct Support Professionals, Direct Support Professional's Supervisors, Crisis Response Staff, Service Coordinators, Case Managers, Case Manager's Supervisors, Nurses, Behavior Support Consultants (BSC's), Therapists (OT, PT and SLP's), as well as DDSD and DHI staff.

Staff members that were hired after March 1, 2018 must complete the Indications of Illness and Injury training within 30 days (90 days for therapists, nurses, and BSC's) of hire and prior to working alone with an individual.

DDSD is continuing to work with Heath Risk Screening, Inc. to revise the curriculum based on concerns submitted by DDW provider agencies. The Indications of Illness and Injury training is an on-line training that can be accessed here:

<http://www.cdd.unm.edu/dhpd/programs/learnportal/courses/index.html>

If you have any questions, please contact Sarah Winter (505) 659-5013
Sarah.Winter2@state.nm.us