

Date: March 28, 2018

DDSD-DDW Numbered Memo 2018-09

Page 1 of 1

To: All DD Waiver Case Management Agencies and Providers

From: Jim Copeland, DDS Director



Subject: Jackson Class Member (JCM) transition to the 2018 DD Waiver Service Standards

Jackson Class Members (JCM) who have annual Individual Service Plan (ISP) start dates on or after June 1st, 2018 will begin to transition to the 2018 Developmental Disabilities Waiver (DDW) Service Standards by ISP start date. To help facilitate this process, DDS has developed a "JCM Crosswalk" document (please see attached) to provide guidance and assistance to interdisciplinary teams to transition JCMs from the 2007 DDW Service Standards to the 2018 DDW Service Standards. The JCM Crosswalk is a tool for Case Managers and interdisciplinary teams to develop ISPs and Budgets for each JCM in a way that does not decrease the level of service previously received by the JCM. The JCM Crosswalk outlines each 2007 service, billing code, rate, and unit and matches it with the corresponding service to be used from the 2018 DD Waiver Service Standards.

Case Managers will need to develop annual ISPs and Budgets using the new JCM Budget Worksheet titled "V-JCM 2018 03-01" (please see attached). Beginning with ISP start dates effective June 1st, 2018; Case Managers will no longer complete the MAD046 or ARA Worksheet for JCM annual ISPs and Budgets. The MAD046 will only be used for those JCM ISPs and Budgets that need a revision prior to transitioning to the 2018 DDW Service Standards. All services, billing codes, rates, units, provider numbers, etc. will be entered on the JCM Budget Worksheet.

During the February 6th and 20th DDW Service Standards webinars it was announced that JCMs would receive incentive rates for both Behavior Support Consultation and Therapy services regardless of county of residence. This decision has been changed. Incentive and standard rates will be applied using the *existing* incentive and standard county designation for both JCMs and Non-JCMs.

DDSD Regional Office Case Management Coordinators will meet with each Case Management Agency across all five (5) regions to provide training and technical assistance on the JCM Crosswalk and JCM Budget Worksheet.

If you have questions, concerns, or need assistance with completing the transition for JCMs, please do not hesitate to contact your Regional Office Case Management Coordinator or Scott Doan, DDS Regional Office Bureau, at (575) 528-5187.

Thank you.