Date: September 15, 2017

To: ALL DDW Providers

From: Jim Copeland, Division Director, DDSD

Subject: *General Events Reporting (GER)*

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Greetings. DDSD has revised the General Events Reporting (GER) Guidelines. Attached you will find what we hope is an easy to follow chart on what must be entered in the GER. This chart replaces the previous GER guide originally issued in 2011 and any subsequent revisions.

Also, since some data must be entered into the GER system, DDSD has titled the document "General Events Reporting Requirements" to clarify that the activity is not optional.

There are two important changes to note. Providers are still able to use any method of medication administration record (MAR); however, ALL providers must enter all low and moderate level medication errors into the GER. This is a change from prior guidelines. This change was necessitated because DDSD cannot effectively aggregate the data and assess the needs of the system unless all provider GER data is entered into the system appropriately. DDSD has included important tips at the end of the document which emphasize the need for providers to categorize events appropriately so the GER data can be used effectively in quality assurance and improvement activities. Secondly, there is no change to what must be reported to Incident Management Bureau (IMB), however, references to IMB have been removed from this document to state only what is required by GER.

The new GER requirements document will be uploaded to the Therap website as well as DDSD's website. The GER reporting requirements will also be included in the Provider Reporting Requirements of the revised standards coming out in 2018.

As you enter the GERs, you will notice that there is a slightly different look to the format. This took place with the new Therap release on Saturday, September 9th.

If you have any questions about these changes, please feel free to contact Christopher Futey, Bureau Chief for Systems Improvement at 505-841-5507.

Thank you for all that you do and we hope this document serves as a more user-friendly and helpful tool in determining what is required to be reported in GER.