

Clinical Exceptions for Jackson Class Member (JCM) To Increase Therapy Budgets

Clinical Exception Request Process

When a therapist needs more service units to implement the Therapy Intervention Plan (TIP) for a JCM than can be independently approved by the case manager, a Clinical Exception (CE) is required. This is more than 288 units of service, inclusive of the initial evaluation units, during the first year of receiving that therapy, or more than 232 units of service in ongoing ISP cycles. The CE Application Packet is created by the therapist and sent to the Clinical Services Bureau for review and subsequent approval or denial.

Clinical Exception Application Information

Application Completion:

The therapist must obtain the CE Application and complete all sections as instructed on the form. In order to complete the application the therapist needs to know demographic information about the individual, Statewide Aspiration Risk List (SARL) status and the utilization information regarding the previous year's therapy service budget (if not on the SARL).

Required Attachments:

For individuals not on the SARL:

The most recent Therapy Documentation Form, a justification for the CE and the MAD 046 must be attached to the application. The MAD 046 must be obtained from the case manager.

For individuals on the SARL:

If the request is for additional therapy units needed to implement aspiration risk management activities for an individual who is on the SARL, the therapist needs only to include the Therapy Documentation Form (that includes aspiration risk management activities) and the MAD 046.

Criteria:

Each case will be reviewed to assure that services are provided in compliance with the current Standards for Therapy. Reviewers recognize that individuals with I/DD are unique and require a unique plan for implementing therapy according to the Participatory Approach Philosophy and the Scope of Therapy Services defined in the DD Waiver Therapy Standards.

Timing:

Submit the CE packet within the ISP cycle, as needed. We suggest that the therapist complete the CE request at least eight weeks before additional hours are needed.

Submission:

Submit the CE packet to the Clinical Services Bureau, to the attention of OT or PT or SLP (address is on the form). Please send the packet via mail or hand-deliver.

Review of Clinical Exception Packet:

A clinical consultant will review the CE packet. The requestor may be contacted if there are any questions regarding the submission. The notification of approval or denial will be sent to both the requesting therapist and the case manager within 30-calendar days via fax.

Approval & Development of a Therapy Budget (MAD046) Revision:

When a clinical exception is approved, it will be faxed to the case manager. The case manager is responsible to develop a budget as requested in the approval notification. There will not be a separate billing code for Clinical Exceptions.

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Denial Explanation & Request for Fair Hearing :

If a CE request is denied, the therapist and CM will receive a written explanation for the denial. The IDT members can appeal a CE denial or reduction to a requested exception to the DDS Division Director by memorandum with attached justification. In addition, the individual will be given notice of their right to file a request for a Medicaid Fair Hearing.