

General Guidelines – Stipend Program

Thank you for your interest in the New Mexico Health Service Corps Stipend program. The State of New Mexico wants to support your education efforts and needs your vital skills and service to overcome health care disparities across the state.

Please read all information carefully. *The individual who receives a New Mexico Health Service Corps Commitment Stipend is required to provide two years of service with monthly service hours reporting requirements, upon licensure, at an approved health clinic in a medically underserved area. **Defaulting on this agreement will result in a penalty as outlined in the NM Statute, 7.29.2 NMAC, of repayment of three (3) times the amount of the total stipend received, plus up to 18% interest per year.***

Submit the application, references & transcripts NO LATER THAN 5:00 pm MDT, July 16, 2018.

Late or incomplete applications will not be reviewed. Five page application with all questions completed (typed and digitally signed in interactive PDF). Send a resume as a separate attachment with your application, as a PDF or Word file. In the self-recommendation portion of the application, be sure to explain why you want the stipend and also indicate your willingness to provide healthcare service in an underserved area of NM. Copy of letter of acceptance from your current program or residency. Please scan and email or fax. Official transcript from your current or immediate past school (except MDs and DOs, send copy of degree). Provide an official copy of EMT-Basic/Intermediate certification and college or advance training transcript, if available. Have transcripts mailed to the address below. Have the three (3) required references mailed directly to Roxanne Konst at the address below

- A. Academic Record;
- B. Self-Recommendation;
- C. Employment & volunteer experience;
- D. Overall ability, character and qualifications as presented in the application;
- E. References;
- F. Indication of a commitment to serve to an underserved area or population.

Each applicant will receive an acknowledgement letter via email from our office confirming we have received your application. Then it will be reviewed for completeness and forwarded to the NMHSC Advisory Committee who will score and rank the applications. Upon award you will be notified of acceptance and the contracting process will begin. Note: Funds will be disbursed approximately ninety days after the contract is signed.

The stipend recipient selection process: Applicants are scored and ranked by the NMHSC Advisory Committee members on the following criteria:

Each evaluator ranks each category 1 to 5 points. The points are averaged. An applicant must receive a minimum of 19 points to be considered for the stipend award; 30 points is the maximum that an applicant can receive. Stipend recipients are chosen from among the top scoring applicants. The number of applicants chosen is determined by the amount of money appropriated by the State Legislature for the current fiscal year.

For consideration, submit original application by email to the attention of Roxanne Konst

roxanne.konst1@state.nm.us No Later than 5:00 PM, Monday July 16, 2018.

Office of Primary Care and Rural Health New Mexico Health Service Corps

300 San Mateo NE, Suite 900 • Albuquerque, NM 87108 (505) 841-5867 • FAX: (505) 222-5867