

## Documentation of Observed Family Planning Procedures

Use this form to document observation of insertion of intrauterine and subdermal contraception for clinicians seeking to perform these procedures independently, as required by the Family Planning Program (FPP). Clinicians observing procedures must be privileged by the Public Health Division to perform these procedures independently.

### Insertion of Intrauterine Contraception

For Public Health Offices (PHOs), the Regional Health Officer (RHO) is responsible for determining which clinicians under their supervision are cleared to insert IUDs independently. The level of proficiency in varying insertion situations (e.g., different uterine positions) and the overall skill and competency of the clinician should be the criteria for certification, rather than an absolute number requirement.

- As a standard for new Title X PHO clinicians without previous IUD experience, FPP accepts a minimum of 3 supervised IUD insertions prior to the clinician performing IUD insertions independently. At least one of the observed IUD insertions should be a copper IUD and at least one should be a hormonal IUD.
  
- As a standard for new Title X PHO clinicians with previous IUD experience, FPP accepts a minimum of 1 supervised IUD insertion prior to the clinician performing these procedures independently, if the RHO determines that the clinician is experienced and demonstrates adequate proficiency. The requirement may be waived entirely for clinicians with prior advanced credentialing (e.g., OB-GYN or midwifery specialists with extensive observed clinical practicum experience), at the discretion of the RHO.

Name of clinician requesting privilege (PRINT): \_\_\_\_\_

Date	Notes (including type of IUD)	Observing Clinician

*When complete please submit this form to the RHO and forward a copy to both the Credentialing Office and the FPP Medical Director.*

### Insertion and Removal of Intra-dermal Contraception

For Public Health Offices (PHOs), the Regional Health Officer (RHO) is responsible for determining which clinicians under their supervision are cleared to insert and remove subdermal contraceptive devices independently. Family Planning Program (FPP) requires that clinicians attend the manufacturer’s in-person training and must maintain current training certifications from the implant manufacturer, including the most recent update. The level of proficiency in inserting and removing subdermal contraceptive devices and the overall skill and competency of the clinician should be the criteria for certification, rather than an absolute number requirement.

- As a standard for new Title X PHO clinicians without previous contraceptive implant experience, FPP accepts a minimum of 2 supervised insertions and a minimum of 2 supervised removals prior to performing these procedures independently.
- As a standard for new Title X PHO clinicians with previous contraceptive implant experience, FPP accepts a minimum of 1 supervised implant insertion and minimum of 1 supervised implant removal prior to the clinician performing these procedures independently, if the RHO determines that the clinician is experienced and demonstrates adequate proficiency.

Name of clinician requesting privilege (PRINT): \_\_\_\_\_

#### Insertion of Subdermal Contraception

Date	Notes	Observing Clinician

#### Removal of Subdermal Contraception

Date	Notes	Observing Clinician

*When complete please submit this form to the RHO and forward a copy to both the Credentialing Office and the FPP Medical Director.*