

Vaccines for Children (VFC) Program

Refrigerated Vaccine Transport Log



Complete this log when transferring vaccines to an alternate or back-up refrigerator, or when transporting to another provider/location

Data Logger must accompany vaccines

Temperature log must be downloaded and saved when transfer is complete

Transfer Information						
FROM Provider Name:		VFC PIN:		Transfer in NMSIIS sent?	Yes	No n/a*
TO Provider Name:		VFC PIN:		Transfer in NMSIIS rec'd?	Yes	No n/a*

only when vaccines are **not going to another site*

Transfer Reason						Other/ Notes:
<i>Circle and add notes if necessary</i>						
Power Outage	Excess Supply	Short-dated	Storage unit malfunction	Building maintenance		

Vaccine Inventory and Temperature Monitoring Information

Print and attach your on-hand inventory from NMSIIS and the date, time, and initials of the staff member who verified the vaccine count prior to transport; also, mark any vaccine doses that have been previously transported

Transport Log and Notes: Please include specific dates and times of vaccine packing, transport, unpacking, etc.

Date:	Name/s of individuals performing transport tasks below (print):	Serial number of data logger used:			
<i>Vaccine counted</i>	Begin time and temp	End time and temp	Initials		
<i>Vaccine packed per <u>guidelines</u></i>	Begin time and temp	End time and temp	Initials		
<i>Vaccine transport</i>	Begin time and temp	End time and temp	Initials		
<i>Vaccine unpacked and stored</i>	Begin time and temp	End time and temp	Initials		
<i>Total Transport Time:</i>	<i>Notes:</i>				

If transport temperatures exceed recommended ranges, **immediately** notify your Regional contact/s at the VFC program:

Metro Region	Northeast Region	Northwest Region	Southeast (a)	Southwest Region
505-383-0153	505-476-2622	505-285-4601 ext. 142	575-746-9819 ext. 6818	575-528-5186
505-383-0154	505-476-2643		Southeast (b)	575-528-5150
505-841-5890			575-397-2463 ext. 6516	