

Vaccines for Children (VFC) Program

Refrigerated Vaccine Transport Log

Complete this log when transferring vaccines to an alternate or back-up refrigerator, or when transporting to another provider/location

Data Logger must accompany vaccines

Temperature log must be downloaded and saved when transfer is complete



Transfer Information

FROM Provider Name:	VFC PIN:	Transfer in NMSIIS sent?	Yes	No	n/a*
TO Provider Name:	VFC PIN:	Transfer in NMSIIS rec'd?	Yes	No	n/a*

*only when vaccines are **not** going to another site

Transfer Reason *Circle and add notes if necessary*

Power Outage	Excess Supply	Short-dated	Storage unit malfunction	Building maintenance	Other/ Notes:
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Vaccine Inventory and Temperature Monitoring Information

Print and attach your on-hand inventory from NMSIIS and the date, time, and initials of the staff member who verified the vaccine count prior to transport; also, mark any vaccine doses that have been previously transported

Transport Log and Notes: Please include specific dates and times of vaccine packing, transport, unpacking, etc.

Date:	Name/s of individuals performing transport tasks below (print):	Serial number of data logger used:	
<i>Vaccine counted</i>	Begin time and temp	End time and temp	Initials
<i>Vaccine packed per guidelines</i>	Begin time and temp	End time and temp	Initials
<i>Vaccine transport</i>	Begin time and temp	End time and temp	Initials
<i>Vaccine unpacked and stored</i>	Begin time and temp	End time and temp	Initials
<i>Total Transport Time:</i>	<i>Notes:</i>		

If transport temperatures exceed recommended ranges, **immediately** notify your Regional contact/s at the VFC program:

Metro Region 505-709-7866 505-709-7811 505-670-0153	Northeast Region 505-476-2619 505-476-2622	Northwest Region 505-534-0865	Southeast (a) Kelly Bassett 575-288-9618 Southeast (b) Zach Washington 505-222-9011	Southwest Region 575-528-5186 575-528-5150
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