



EMS FUND ACT
LOCAL SYSTEM IMPROVEMENT PROJECT
APPLICATION
FOR FISCAL YEAR 2021



Due Date: November 15, 2019
 Applications must be typed – handwritten and/or incomplete
 applications will be rejected

FOR BUREAU USE ONLY (do not write in this area)		
Date Received	Region	Reviewer

ALL APPLICATIONS MUST BE TYPED

Name of Applicant → <i>(EMS Service/Agency)</i>	
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Address →	
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Contact Person →		
Telephone #	Fax #	Email

Fiscal Agent → <i>(County or Municipality)</i>	
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Address →	
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Contact Person →		
Telephone #	Fax #	Email

Name(s) of other EMS Service(s) and/or communities involved in this project:	
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A. Detailed Analysis of Problem/Need:

Using only the space below, describe the proposed Local EMS System Improvement Project. Include a detailed analysis of the need and a narrative showing how this project will contribute to and/or improve the **Local EMS System**. *(Do not attach additional sheets)*

B. Service Area Description:

Using only the space below, describe the **existing EMS System** for which the Local EMS System Improvement Project is being requested. Information should include a service area description, organization of the system and which services are involved (responding units, rescues, ambulances, hospital, etc). *(Do not attach additional sheets)*

C. Project Impact:

Using only the space below, describe the impact on the **Local EMS System** if the project is approved, and the impact if not approved. *(Do not attach additional sheets)*

D. Cost of Project:

Item Description	Quantity	Unit Cost	Total Cost
PROJECT COST SUBTOTAL:			
Matching contribution provided by recipient/applicant (Not Required)			
- Financial Contribution total			
- Financial Contribution Source(s)			
In kind contribution description			Value
Total matching contribution			
Total amount requested from Fund Act			

*1. Applicant must provide an itemized report of monetary contributions to include amount, source and any special considerations.
*2. Applicant must provide quotes of items that are being purchased for this project. Please attach to application.

E. Letters of Collaboration/Support:

Letters of support from other services, entities, and stakeholders greatly strengthen the application. Each service's, entities, or stakeholder's support should be expressed in **3 or more separate** letters. **NO DUPLICATES. LETTERS WILL NOT BE ACCEPTED ONCE APPLICATION IS SUBMITTED**

F. Accountability of Previously Funded special project:

Has this service been awarded special funding (i.e., Trauma Systems, Vehicle, Local or Statewide) within the last 5 years? Please describe the status/outcome of the funded project/vehicle. **Failure to accurately disclose this information will disqualify the application.**

FY of Award	Amount	Name of Project/Description	Status

G. Service Information

Call Volume		Service Capability		
Federal Fiscal Year	# of Calls	Level	Service Number	
Oct. 1, 20____ – Present		Medical Rescue		
Oct. 1, 20____ as – Sept. 30, 20____		BLS		
Oct. 1, 20____ as – Sept. 30, 20____		ILS		
Oct. 1, 20____ as – Sept. 30, 20____		ALS		
Financial Information		Other (_____)		
Total Operating Budget		Service Type		
Does your service bill for services?	Yes No	Municipal	County	Private
Annual revenue collected		Do you provide transport? Yes No		
Has your service budgeted for the maintenance/recurring expenses for this project?		Yes	No	N/A
FY ____ Budget: _____	FY ____ Budget: _____	FY ____ Budget: _____		

H. Project Information		
1. Have you secured any additional funding for this project?	Yes	No
If "Yes", please list source and amount:		
2. Have you applied for any additional funding for this project?	Yes	No
If "Yes", please list source and amount:		
3. Is this project listed on your community/organizations ICIP?	Yes	No N/A
If "Yes", please list project year and ranking:		
4. Can this project be phased?	Yes	No
5. Will phasing the project allow for each phase to allow for an independently functional component?	Yes	No
6. Will this project lower operational costs?	Yes	No
If "Yes", please explain:		
7. If the project is for equipment, how long will it be in service before replacement will be required?		
8. If the project is for training, please describe the strategy you will utilize to recruit attendees. N/A		
9. If the project is for training, please describe the strategy you will utilize to retain participants with your service. N/A		

ASSURANCES

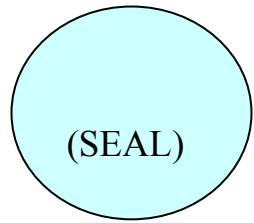
The following are required assurances associated with your EMS Local System Improvement Project for Fiscal Year _____.

- I certify that funds received through this distribution will be used only for the purposes and under the condition expressed in the application or its approved amendment(s);
- I certify that we will provide the support and involvement either cash and/or in-kind contributions as described in this application;
- I certify that we and the local recipient(s), understand and agree to comply with all applicable requirements of the New Mexico Department of Health; and
- I certify that the information contained in this application is true and correct to the best of my knowledge.

<u>Chief / Director of Local EMS Service</u>	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this ____ of _____, 20__
(Day) (Month)

Notary Public

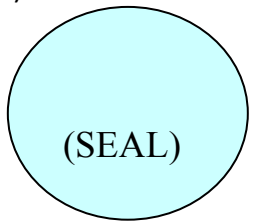


My commission expires: _____

<u>Mayor / Chairman County Commission</u>	
NAME: _____ (Print / Type Name)	TITLE: _____
SIGNATURE: _____	DATE: _____

The above was sworn and subscribed to before me this ____ of _____, 20__
(Day) (Month)

Notary Public



My commission expires: _____

Regional Office and Service Checklist

		Region Initial	_____	Service Initial	_____
1.	All signatures on proper signature lines				
2.	All quotes attached if applicable				
3.	All Letters of Support				
4.	All notary signatures in proper place				
5.	All detailed contributions listings				
6.	All benefiting services or counties listed				
7.	Letter and approval of extension if needed				
8.	Fiscal Agent's correct mailing address				
9.	Recipient's correct mailing address				
10.	Original and 2 Copies-No special binding.				

Regional Office Reviewer

NAME: _____
 (Print / Type Name)

TITLE: _____

SIGNATURE: _____

DATE: _____