

The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Minutes April 14, 1026

ACQ Members: Bill Myers, Danny Palma, Doris Husted, Jim Copeland, Juanita Watson, June Montoya, Kathleen Holmes Cates, Lily Martinez, Lisa Rossignol, Danny DePaula, Lori DeAnda, Patrick Anaya, Randy Costales and Stevie Bass,

State Staff: Cassandra DeCamp, Chris Futey, Christina Hill, Ed Stallard, Gayla Delgado, Jennifer Rodriguez, Kathy Kunkel, Regina Lewis, Melanie Buenviaje, Shadee Brown and Roberta Dura

Guests: Mark Taylor, Lori Steward, Brad Hill, Dave Murley, Christine Garcia, Merry Murphy, Debbie Kenny, Mark Taylor, Jeannie Gary and Austin Melbourn and Peter Cuba

TOPIC	DISCUSSION	OUTCOME
a) Call to Order: b) Welcome and Introductions c) Review Summary from February meeting	a. Meeting was called to order b. Welcome and Introductions took place c. Motion to approve summary from Kathleen Kates, second by Lisa Rossignol all in favor no opposed.	

2. Introductions, Ground Rules and ACQ Housekeeping	<ul style="list-style-type: none"> ▪ Reminder to Guests to use the sign in sheet and public comment sign in sheet. ▪ Name tents to be placed on their side if you want to speak. ▪ Public comments should be related to the agenda items. If not related to the agenda items, then use the Partner form. ▪ Evaluation form was reviewed. ▪ Patrick gave update on the zoom meeting we held at the last ACQ Executive meeting. He had used his Smart Phone and also his computer. The Smart Phone used a lot of battery and got very hot. The computer would be better. Folks should use a broadband connection as a dialup connection would have a long delay. <ul style="list-style-type: none"> ○ We will explore options for making meetings more accessible to all. <p>New Agenda Format</p> <ul style="list-style-type: none"> ○ It was agreed that we would use the new format for a while and see how it goes. ○ There was discussion about some of the Sub-Committees not being on the agenda for updates. With the new agenda, presentations or updates will take place when the 	
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<p>3. Goal 1. Insure Quality Services</p>	<p>Executive Committee requests them from the Subcommittee. It was asked that the Subcommittee Chairs contact the Executive Committee if they have a concern that needs to be brought to the ACQ so they can be placed on a future agenda</p> <ul style="list-style-type: none"> ○ The Executive Committee was willing to have phone calls with the Sub-Committees if needed. <p>Stipends</p> <ul style="list-style-type: none"> ○ Discussion tabled until the Executive Committee can meet again. This will be moved to the next meeting agenda. ○ Forward comments on Stipends to Gayla or the Executive Committee members so they have your comments/concern when we they meet to discuss Stipends. <p>Presentation on Flexible Supports Pilot Project</p> <ul style="list-style-type: none"> ○ AAA and ARCA <p>A Beloved Community Presentation on Flexible Supports pilot project</p> <p>Rebecca Schumann stated their approach to the project is from the individual and community level. They share ideas and focus on how people can belong in their community and how they can find things that can benefit them. They ask the question, what are things that are important to you? What will work for you? Person Centered Planning is part of this culture and they incorporate learning journeys. It is how we think, talk and how we make choices and decisions. The program is more grassroots and individualized. Less seems to be more in this program and people are geared towards using other resources other than waiver services.</p> <p>Jeannie, Gary and Austin Melbourn, participants in the pilot project, spoke about their experience with this program. Austin created a vision board about his dreams, and what he was afraid of. His team had never been encouraged to dream for Austin. This gave them the idea to develop a story board where they could visualize where they have been, and where they want to go. The people in this pilot group are working on cooking skills and conflict skills. They have Pick up and Play sessions which is a spontaneous group gathering, you get noise makers and someone starts a beat and pretty soon everyone is doing something and playing music. They are trying to get other students in the area involved. They want to do integrate this with the Theater Department of NM State. They</p>	
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	<p>would like to get instruction from those studying theater. They are working to get the program moving forward. They want to include more than those with special needs.</p> <p>Mrs. Melbourn feels that this program allows people to make a difference if simply given the opportunity. Community Guides are usually ages 18-24 and were working with individuals in that age range.</p> <p>A Beloved Community originally started out with 15 people, picked up another 6 for a total of 23 with an annual budget of \$108,000.</p> <p>ARCA- Presentation on Flexible Supports pilot project-</p> <p>Merry Murphy and Christine Garcia are Circle of Support Guides along with two other guides that work on this project through ARCA. They worked with the first 18 people who had to learn how to work with services, natural supports and independent skills. ARCA uses the My Star tool (developed by ARCA) which develops the participant’s meaningful day and includes a neighborhood mapping tool. They try and find things within the neighborhood the participant’s lives in that interests the participant. The relationship mapping tool allows them to find out who the participants are closest too, and who their natural supports are. The guides take the participants to the places they have chosen to go too. We have people who ask to help them find jobs. Feedback from family members is thrilling, they are on ball teams or bowling teams. Everyone is different, some want to learn to ride the bus, join sports groups or create art. They work with homeless shelters and animal shelters.. There is training required such as, Safety, CPR and Behavioral. Parents are a huge source for this training, as they know there family member best.</p> <p>ARCA original started with 18 people then picked up another 9 for 27 people total with an annual budget of \$208,000.</p> <p>ACQ discussion on next steps regarding the Flexible Supports pilot project</p> <ul style="list-style-type: none">○ It was suggested that we find out what kind of reports are being provided to get this funding then we need a cost ration analysist before the ACQ provide any recommendation to the DOH.	
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<p>4. Goal 2. Increase System Capacity</p>	<ul style="list-style-type: none"> ○ Cassandra DeCamp stated the Wait list committee is looking at this through the SM20 report to see where we are now. ○ Recommendation is to figure out a time to come back to this for an open conversation so we can determine next steps or recommendations from the ACQ. <ul style="list-style-type: none"> ✓ The SM 20 should have been specific on what the outcomes should have been. ✓ How long is this money going to be re-occurring? ✓ What was the original intend of the program ✓ How long does the State plan on doing keeping this program. <p>Waitlist Sub-Committee presentation summarizing SM 20 Task Force report</p> <ul style="list-style-type: none"> ○ Discussion of the new allocation group: <ul style="list-style-type: none"> ○ Nearly half of those receiving an allocation had their allocation on hold and removed the hold sometime between the last allocation group in January 2015 and before 3/9/16 ○ Registrants receiving an allocation would have the opportunity to attend an Allocation Fair in their region to receive information about the allocation process <ul style="list-style-type: none"> ▪ Provided information about the cities/towns in which the fairs will be held and advised only open to those who receive an allocation, not the general public ○ Allocation Reporting Form updates for Mi Via will transfer from the Mi Via group to IEB effective with this allocation group ○ Both Case Managers and Consultants will only need to provide the Allocation Reporting Form on the 15th (which is a change for Case Managers who previously provided it on the 1st and 15th) ○ Change in closing delayed allocations – registrant with no movement without good cause (i.e. cut off contact w/Case Manager or Consultant, refusing to complete paperwork, etc.) will be closed ○ KIT letter and survey: <ul style="list-style-type: none"> ○ Still in process. We wanted to have an online presence to allow registrants to respond online, but Survey Monkey’s agreements did not meet our requirements. We considered another option, but decided to separate any PHI on the KIT letter from the survey so that we can use Survey Monkey. I 	
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	<p>have to follow up with others within DDS to obtain information about processing 4,000+ results.</p> <ul style="list-style-type: none"> • SB216 report: <ul style="list-style-type: none"> ○ The report is still in draft form and has not been finalized. Cathy provided the report to Senator Soules for him to review and provide feedback. • SM20 Task Force Report: <ul style="list-style-type: none"> ○ Our meeting did not have a lot of time to discuss this, as there was a lot of information and questions surrounding the allocation group. ○ Analysis of the report is minimal at the moment <ul style="list-style-type: none"> ▪ Following up on Flexible Supports – this was discussed heavily following my update. Some of it ties into the SM20 Task Force Report since Flexible Supports is one of the outcomes of the Task Force Report ▪ Reviewed the cost per person estimates and current DDW and Mi Via costs are lower than projected in the report ▪ Waiting list is larger than anticipated in the report; current day was at 6,500 on the waiting list ▪ Will review the Task Force Report at the next ACQ Wait List Subcommittee meeting on 6/8 at 2:00p. ▪ Discussion returned to the Flexible Supports presentations and requested follow up, whether it be by the Executive Committee or a special meeting, at another time as not to deviate from the agenda <p>ACQ discussion on next steps</p> <ul style="list-style-type: none"> ○ Schedule time on next agenda to talk about possible next steps. Follow up on requested additional information 	
<p>5. Goal 3. Improve Communication with Stakeholders</p>	<p>Information on the Medically Fragile Waiver Renewal</p> <ul style="list-style-type: none"> ○ HSD let everyone know that the Tribal letter stating the State was going to renew the Medically Fragile Waiver would go out April 14th or April 15th, and the 30 day Public Comment period would start the day the Tribal Letter is sent. The Public Hearing will be June 14th, 2016. Comments will be published on the HSD website. The waiver will be submitted on July 1st 2016. No changes will be made to the Medically Fragile Waiver. However, the State might look at an amendment 	

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	<p>if it is determined changes need to occur such as a rate increase or the need to add Environmental Modifications as a service in the future.</p> <ul style="list-style-type: none">○ The waiver application will be posted on HSD website and will be forwarded to Gayla for sharing with the ACQ. <p>Policy and Quality Subcommittee</p> <ul style="list-style-type: none">○ The Committee discussed having a summit this year. They reviewed the summary from the last summit, to see if we are addressing the concerns that came out of the Summit from 2014. The Committee decided it was not necessary to hold another Summit this year.○ They reviewed the crosswalk. Chris will send out the finalized crosswalk.<ul style="list-style-type: none">● Chris will send the meeting summary out so everyone knows what the final changes were.○ The Committee reviewed the Score Card and made some final changes. The final must be developed by June and must be up and running on July 1st.○ The Committee also discussed the possibility of having a Sub-Committee concerning falls.○ The Data Management Unit might do a QA training for providers to track falls to include in Significant Events. <p>Presentation on Jackson Evaluative Components-Shadee Brown, Bureau Chief from the Ligation Bureau stated in April 2015, Judge Parker came up with a list of over 200 tasks before we can disengage the Jackson Lawsuit. The old obligations will be consumed by the new plan.</p> <ul style="list-style-type: none">○ Disengagement is met at the objective level○ Dr. Gant will give us her position on disengagement. We can file her position with Jude Parker.○ Our Quarterly Reports will show progress on each task.○ The Disengagement Table is broken out into 3 categories which are Health, Employment and Safety.	
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	<p>ACQ Discussion on next steps</p> <ul style="list-style-type: none"> ○ Lori reported that Cathy Stevenson said we could create a Facebook page or closed list serve group as long as it was a private group and was not associated with DOH. If that is something the ACQ is interested in, Lori would pursue those options and report back the Executive Committee with recommendations that could be taken to DDSD. ○ Mi Via has a monthly newsletter which provides information on dates of meetings and they have something called the Circle of Support which is a list of state employee contact information for issues and concerns. ○ How can we conduct our ACQ meetings without eliminating any voice? ○ For individual concerns <ul style="list-style-type: none"> ● Use Partner form or request to be put on the next agenda for a topic. This will eliminate a perceived discrimination ● One could speak during the open agenda time 	
<p>ACQ Membership Discussion</p>	<ul style="list-style-type: none"> ● Review tracking sheet ○ Tabled until next meeting when we have final documents. 	
<p>Communication Strategies</p>	<ul style="list-style-type: none"> ● Communication related to Mi Via.-- Going forward if Mi Via could get some information on how they should communicate to the ACQ it would be more effective when brought to the ACQ ○ The Mini Grant RFP is now on hold. The Department we will look this with our FY 17 budget starting in July. 	
<p>ACQ Wise Plan timelines</p>	<p>We do not have timelines.</p>	

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ACQ Participation in DDS Newsletter	Patrick Anaya, Juanita Watson and Lisa Rossingol are submitting a small article each to place in the DDS Newsletter on why they wanted to be part of the ACQ.	
Open Agenda Items	<ul style="list-style-type: none"> ✓ Alta Mira has their KITE FEST on April 30, 2016 from 9 am to 4 pm at the Balloon Fiesta Park. ✓ Best Buddies held a screening of a documentary called Becoming Bulletproof at the Albuquerque Academy. ✓ The KHEAVEN SCENT Scholarship program is taking applications for individuals who have autism. If you know someone interested please contact Lori DeAnda ✓ For those who did not register for the Parent Reaching Out conference there were over 400 registrations and registration is now closed. ✓ Does the ACQ want to provide an article to be placed in the Mi Via newsletter? ✓ One more member at large is needed for the Executive Committee <ul style="list-style-type: none"> ○ should be a self-advocate ✓ If Zoom is allowed we might get more Direct Support Personal and Self Advocates. 	
<u>Public Comment:</u>	Peter Cubra and Lori Stewart	
1. Future Agenda items		
2. Closing:	Doris Husted motioned for closing and Jim Copeland second all approved.	
3.		