NEW MEXICO
Department of Health
Developmental Disabilities Supports Division

MICHELLE LUJAN GRISHAM
Governor

PATRICK M. ALLEN
Cabinet Secretary

Date:	January 16, 2024	DDSD-SW Numbered Memo 2024-01
To:	Supports Waiver, Community Supports Coordinators	
From:	Anysia Fernandez-Supports Waiver Program Manager *Anysia Fernandez*	
Subject:	Supports Waiver- NM Waiver Training Hub Entry for Participant Directed Participants and Staff	

Effective 1/25/2024, Community Supports Coordinators (CSC's) have the responsibility to enter Supports Waiver participant directed participants, Employer of Record's (EORs), and employees/vendors into the NM Waiver Training Hub. The DDSD Supports Waiver Unit will no longer be entering this information.

For instructions on how to enter participants, EOR's and employees/vendors go to http://cdd.unm.edu/other-disability-programs/disability-health-policy/ddsd-courses/non-training-related-webinars-meetings-qa.html on the NM Waiver Training Hub and select Mi Via-Supports Waiver Participant Entry Job Aid.

For any questions or further clarification, please contact DDSD Supports Waiver Program Manager, Anysia Fernandez at anysia.fernandez@doh.nm.gov or (505) 629-7476.