

The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families Meeting Summary December 8, 2016

ACQ Members: Bill Myers, Kathleen Cates, Mark Taylor, Jim Copeland, Doris Hutsted, Gabriella Ramos, Lecie Langille, Virginia Lynch, Danny DePalma (Alianza), Jim Copeland, Randy Costales, Danny Palma, Stevie Bass, June Montoya, Lilly Martinez, Patrick Anaya, arrived 1:30 pm,

State Staff: Iris Clevenger, Teresa Larson, Scott Good, Christina Hill, Cassandra DeCamp, Regina Lewis, Kresta Opperman, Annabelle Martinez, Marc Kolman, Kathy Baker

Guests: Lindsey Sloan, DDPC, Sandy Skaar

TOPIC	DISCUSSION	OUTCOME
<ul style="list-style-type: none"> a) Call to Order: b) Welcome and Introductions c) Approve Agenda d) Review/Approve Previous ACQ Summaries 	<p>Intros</p> <p>Meeting Dates for 2017 – BOW except for June – 2nd Thursday of every other month –</p> <p>Name Tents – Make one for Scott Good, Mark Taylor, remove Teri Cotter</p> <p>Summary – Cassandra change to DSM VI – Motion by Kathleen , second by Danny P – all approved</p> <p>Evaluations –</p> <p>Timekeeper – Flip chart/Notes</p> <p>Ground Rules –</p> <p>Public Comment –</p> <p>Open Agenda Items –</p> <p>Note Cards</p> <p>Voting</p> <p>Partner Forms –</p> <p style="padding-left: 40px;">Jim Copeland – simplifying the process of getting Respite through the Centennial Care vendors – apparently can’t be simplified – self-directed community benefit care under Centennial Care –</p> <p style="padding-left: 40px;">June Montoya – Transportation Guidelines Partner Forms – needs to be closed and sent to June</p> <p>DHI items on the agenda – please place later in the day if possible (Scott Good)</p>	<p>Stevie Bass – fix the agenda to reflect the Wise Plan better –</p>

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

<p>Objective 1: Identify Weaknesses in Communication chains</p>	<p>Wise Plan Tracking form will be used as Meeting Format and possible Meeting Summary – At Feb meeting should we talk about where we are with the ACQ Wise Plan – do we want to continue? – other things we should be focused on? – Kathleen: You will present to committee what we have completed and decide whether to remove it or continue to work on it Bill: We want feedback on what needs to be adjusted or added or taken off – Iris: Do you want feedback on the Wise Plan in between the meetings? Yes, please. June: Include the Wise Plan with the Meeting Agenda – Kathleen: Starting in Feb, the Wise Plan will be the Agenda –</p> <p>Know Your Rights – no real updates for committee – Christina Hill standing in for Jen R – Stakeholder Meetings were held in Nov across the State – meetings will continue – Dates are posted on the ACT NM website – Contracted with Wendy Corry to engage in the input with people who are impacted by the DDW Update –</p> <p>DDW Renewal Status – Christina Hill – DDW renewed every 5 years – we have received several extensions from CMS because we have been implemented the OR system – now set to send renewal to CMS by end of Feb – input was collected and consolidated and is available on the ACT NM website – presentation in available on the ACT NM website by end of today – Tribal Notification scheduled for Jan 1 – public comment for 30 days – Public hearing on Feb 1 – Hearing will be in Feb – all comments will be addressed – must be submitted by Feb 15 –</p> <p>DDW Subcommittee – has not been created – this is the body that will make a formal comment on the rewrite – not a substantial change in language, a lot of clarification – Gabriella – would like to see a recommendation made by ACQ to have the OR go away after the Waldrop lawsuit ends – too much money is being spent on the OR – not enough people being allocated – would like ACQ to take a strong stand on this – How does the ACQ make a motion or recommendation to get rid of the OR process? – Application will be linked in the announcement – This will be sent out to all ACQ by Kathy Baker –</p>	<p>Kathy will write a letter recommending removing the OR after the Waldrop Lawsuit is finalized – Kathleen made the motion, Mark Taylor seconded it – Open Discussion: What is required? (Marc) – Annabelle – there is a degree of requirement that must be put into the DDW renewal –</p> <p>Do you want to have a vote making the ACQ recommendation to remove the OR review after the Waldrop lawsuit meets compliance? In Favor: 12 Abstain: 2 Oppose: 0</p>
---	---	---

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

	<p>Marc: ACQ should be very strategic in the input that is presented to DDS – please present alternative strategies that are practical and functional -</p> <p>Mi Via: Issues: Stevie: NUTS AND BOLTS: We are one of 5 committees – feel strongly about being able to say what we want to say – 18 people at last meeting – 6 issues that were discussed:</p> <ol style="list-style-type: none"> 1. The changes coming in the Mi Via waiver amendment 2. Big Concern: third party assessor – noticing a lot of line item changes that are being made 3. Concerns about purchasing issues – people are having trouble purchasing things already approved on budget 4. Beefing up participant’s budget authority – 5. Also, had a Wise Plan retreat – by next meeting will pick the three most important things that were accomplished at the retreat 6. Know Your Rights Campaign <p>Two years and 2 months ago, Mi Via was asked to join this group – how can we be more valuable? Sandy Skaar runs a Consulting Agency – works with many Mi Via people – She will be a valuable member of this Committee.</p> <p>When we do have problems that come up within the committee – How do I come to this group to get things done? Saw the motion process in play today. What can we do to be more valuable?</p>	<p>I move that the ACQ recommends to DOH/DDS that the extension of the OR process not be included in the renewal waiver submitted to CMS on Feb 15.</p> <p>Kathy will send this motion to the Executive Committee</p>
--	--	---

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

	<p>Bill – bringing the issues forward to this group. If there’s anything we can do in this group to address those issues, we will. Use a Partner Form to bring issues or information to ACQ</p> <p>Regina – in regard to budget authority – people coming from DDW to Mi Via have set ideas about budgets – struggling with educating people in the proper way about budgets. Also, trying to find ways to empower and educate our vendors on the Know Your Rights campaign.</p> <p>Great idea for a task force group – can research different options</p> <p>Mark – get a small group before the next meeting to work on this</p> <p>Iris - Purchasing Agents are currently being used in DDW and Med Frag – small cost involved</p> <p>June would like Mi Via info brought to each meeting. Currently over 1300 participants – working on a tracking mechanism on the people transitioning to and from Mi Via waiver</p> <p>Kresta – currently in the process of writing the amendment of Mi Via waiver – currently in the Public Comment period – on the HSD website – so is the notice sent to all participants – Public Hearing on Dec 29 – submission date on January 15</p>	
<p>Objective 2: Provide feedback to support improved communication</p>	<p>ACQ Article for DDSN Newsletter – Kathleen will write several articles and place them in the queue for future newsletter. If you have ideas, please submit them to Kathleen.</p> <p>Add upcoming ACQ meeting dates to newsletter</p> <p>Litigation Updates: Marc proposes that we visit with Litigation team and ask if they could come and when.</p> <p>Scott Good – DHI has disengaged one component: Rule 7-1-14</p>	

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

	<p>Have asked for disengagement on some others – am waiting for an answer from Dr. Gant 3 more items have been approved by Dr. Gant – waiting for Judge Parker</p> <ol style="list-style-type: none"> 1. Immediate Reporting 2. Immediate action of Safety Plan 3. Memorandum of Understanding with Aging and Long Term Services – APS – Agreement between DOH and ALTS <p>ANE Training Process – required by March – concerns on the new processes for substantiation on ANE -</p> <p>Next Steps:</p>	<p>Send DHI NMAC guidelines to all ACQ – will get them from Scott or Ed</p>
<p>Increase System Capacity</p> <p>Objective 1: Support clean-up of wait list numbers and the maintenance of accuracy thereafter</p>	<p>Subcommittee Updates:</p> <p>Policy and Quality Subcommittee Update: Marc: QA/QI Template was discussed, the Provider Scorecard, GER Analysis for Continuous Improvement, and Transportation Guidelines Transportation Guidelines will be taken to Bureau Chiefs and then sent out with a Director’s Release. These are guidelines only. QA/QI Template can be used but is not required to be used. Template plan and Reporting plan were suggested Provider Scorecard was taken to ADDCP and some suggestions for changes were made – then sent to OGC – were told that the colors must be removed and stats were going to replace the Red, Yellow and Green color coding – ANE info will not be on the Scorecard immediately, but will be added – also, if there was any action taken against the provider, this will be noted on the Scorecard June Montoya – Transportation Policy – If these are only guidelines, who should make policy that is enforceable – who should be responsible?</p>	

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

	<p>Bill M – his agency has requirements as a good business practice – aside from what the State suggests</p> <p>Community Programs Bureau – Christina Hill Discussed early this morning – sent a sign-up sheet around for interested parties that may be willing to part of a committee – this will be a subcommittee of the P & Q Subcommittee – Who will chair?</p> <p>Jim – Is there a requirement for <u>certification</u> in first aid/CPR? Perhaps it could be revised to say they should have first aid/CPR, but not necessarily be certified. June – agree, however we do not want to dilute the quality of service provided to our Waiver recipients.</p> <p>Iris – Is this an opportunity presenting itself to improve our standards and policies?</p> <p>Wait List Subcommittee Update: Cassandra: Updates on new Regional employees, Allocation process: about ½ the people that have been allocated are now receiving services – about 38 people are waiting to begin services: 26 are trad waiver, 12 are Mi Via. This is different from years past – 6588 currently on the waiting list. Big uptick in people applying for waiver services right now – Keeping In Touch letter and survey have gone out to parents and individuals on Central Registry – Last time she checked, there was about a 20% return rate of surveys – Working on SB216 New Central Registry – rolled out yesterday – new intranet access Community Benefit Services – training providers on this – would there be an interest in this type of training – Cassandra will be happy to be the liaison with HSD to set up this kind of training with Centennial Care –</p> <p>Subcommittee members for P & Q Committee – working on a day for a standing meeting date Waiting List Committee – always the day before the full ACQ</p>	<p>Continue to send invitations to subcommittee meetings to all people on the ACQ mailing list</p>
--	---	--

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

	<p>Vetting and Terms: When giving a packet, clarify that one person from the agency will be the voting member – can send a proxy who can vote –</p> <p>Anyone interested in becoming part of the Executive Committee, please contact Bill and/or Patrick</p> <p>Brad Hill is not interested in becoming a voting member of the ACQ</p> <p>Motion to adjourn at 3:30 pm -</p>	
--	--	--

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

--	--	--

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

--	--	--

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

--	--	--

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**

1. Future Agenda items		
2. Closing:		

**The Advisory Council on Quality Supports for Individuals with Developmental Disabilities and Their Families
Meeting Summary December 8, 2016**